

Firm \_\_\_\_\_ Date \_\_\_\_\_ Total Score \_\_\_\_/150

Reviewer \_\_\_\_\_

## **POLA RESIDENTIAL SOUND INSULATION MITIGATION PROGRAM**

### **Interview Questions**

#### **Program Establishment and Program Management**

- 1) Please describe the organization of your team, who will be the main point of contact, and the general steps your team will undertake to successfully develop the program. (20 points)

#### **Project Management**

- 2) Describe your approach to project planning, scheduling, and budgeting. What tools do you use to manage budgets and ensure projects stay within budget and on schedule? (20 points)

#### **Construction Management/Oversight**

- 3) What processes do you have in place to ensure construction meets specified standards and quality benchmarks, and what strategies do you use to identify and mitigate potential risks during construction? (20 points)

#### **Design/Engineering**

- 4) What steps would you take to design and select sound attenuating systems for residential structures, including varying site conditions and in particular slope and hill sides? (15 points)

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### Acoustic Testing

- 5) In regard to acoustic testing, please elaborate on your proposed process from instrumentation and data collection to adjustments and meeting final measures. (15 points)

### Outreach

- 6) Describe how your team will navigate outreach efforts to private and HOA owners, and renters about the goals of the program and implementation of sound insulating measures. (15 points)

### Stakeholder Management

- 7) Describe your team's ability to manage stakeholder conflict due to program eligibility requirements or unforeseen circumstances. What conflict resolution skills and communication strategies would your team employ? (20 points)

### Communication Management

- 8) Describe a time you had to resolve a communication issue or other interpersonal disagreement among your team members, sub-contractors, or stakeholders. How did you approach the situation? (15 points)

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Other

- 9) Is there anything you would like to add that we have not already discussed during this interview? (10 points)