

**TRANSMITTAL**

TO  
The City Council

DATE  
04/10/2026

FROM  
The Mayor

**REQUEST FOR SEVERAL AGING-RELATED ACTIVITIES, INCLUDING AREA PLAN ONE-TIME-ONLY, MODERNIZING OLDER CALIFORNIA ACT (MOCA) FUNDING, ADDITIONAL FUNDING FROM THE CALIFORNIA DEPARTMENT OF AGING (CDA), CAL FRESH, REQUEST FOR PROPOSAL PROCUREMENT EXTENSIONS AND RELEASES, HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM (HICAP), STATE AUGMENTATION FUNDS, AND EXECUTE AN AGREEMENT BETWEEN THE LOS ANGELES UNIFIED SCHOOL DISTRICT (LAUSD) AND THE CITY**

Approved and transmitted for your consideration.  
Please see attached.



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MAYOR  
(Mitch Kamin for)



KAREN BASS, MAYOR  
ABIGAIL R. MARQUEZ, INTERIM GENERAL MANAGER

March 20, 2026

Council File: New  
Council Districts: Citywide  
Contact Person and Phone Number:  
Abigail R. Marquez  
213.808.8462

Honorable Karen Bass  
Mayor, City of Los Angeles  
Room 303, City Hall  
200 N. Spring Street  
Los Angeles, CA 90012  
Attention: Legislative Coordinator

**REPORT FROM THE LOS ANGELES DEPARTMENT OF AGING ON SEVERAL AGING-RELATED ACTIVITIES, INCLUDING AREA PLAN ONE-TIME-ONLY, MODERNIZING OLDER CALIFORNIA ACT (MOCA) FUNDING, ADDITIONAL FUNDING FROM THE CALIFORNIA DEPARTMENT OF AGING (CDA), CAL FRESH, REQUEST FOR PROPOSAL PROCUREMENT EXTENSIONS AND RELEASES, HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM (HICAP), STATE AUGMENTATION FUNDS, AND EXECUTE AN AGREEMENT BETWEEN THE LOS ANGELES UNIFIED SCHOOL DISTRICT (LAUSD) AND THE CITY.**

The Los Angeles Department of Aging (LADOA) respectfully submits this transmittal seeking City Council and Mayoral approval for a series of grant acceptances, budget adjustments, contract actions, and procurement extensions necessary to sustain and enhance senior services citywide. These actions ensure operational continuity as the department prepares for the upcoming consolidation into the Community Investment Department (CID).

### **RECOMMENDATION**

The General Manager of the LADOA requests that the City Council, subject to the concurrence of the Mayor:

1. AUTHORIZE the General Manager of LADOA, or designee, to accept State of California Department of Aging One Time Only (OTO) grant funds; to approve any unilateral amendment to MOU 2425-25, subject to review and approval of the City Attorney as to form and legality, and in compliance with Los Angeles Administrative Code Section 14.8 et seq. (City grant regulations); and to approve the AP-2526 Budget, TV-2526-25 Budget, and MI-2526-25 Budget.
  
2. AUTHORIZE the General Manager of LADOA, or designee, to accept Supplemental Nutrition Assistance Program Education (SNAP-Ed)/CalFresh Healthy Living and CalFresh Expansion/Outreach grant funds, to execute amendments to CDA Standard Agreement CF-2223-25 and any unilateral amendments to the subgrant agreement, subject to review and approval of the City Attorney as to form and legality, and in compliance with Los Angeles Administrative Code Section 14.8 et seq. (City grant regulations); and to approve the budget amendments to CF-2223-25.
  
3. AUTHORIZE the General Manager of LADOA, or designee, to accept the Health Insurance Counseling and Advocacy Program 2425-25 (HI-2627) grant funds; to approve any unilateral amendments to the MOU 2425-25, subject to review and approval of the City Attorney as to form and legality, and in compliance with Los Angeles Administrative Code §14.8 et seq. (City grant regulations); and to approve the HI-2627 Budget.
  
4. AUTHORIZE the Controller to:

A. Increase appropriations within the Area Plan for the Aging Title III, One-Time-Only Funds, Fund Number 395 and disburse or transfer funds on an as needed basis as follows:

<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
395	02C102	Aging	\$26,781
395	02CA01	Social Services III B	\$299,247
395	02CA02	Congregate Meals III C1	\$374,084
395	02CA04	Home Delivered Meals III C2	\$267,538
395	02CA06	Preventive Health IIID	\$56,846
395	<u>02CA09</u>	<u>Family Caregiver Support Prog. III E</u>	<u>\$160,621</u>
Total			\$1,185,117

B. Increase appropriations within the Title VII Older American Act, One-Time-Only Funds, Fund Number 564 and disburse or transfer funds on an as needed basis as follows:

<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
564	02CB01	Ombudsman VII A Prog.	\$7,544
564	<u>02CB02</u>	<u>Elder Abuse Prevention</u>	<u>\$2,262</u>

Total \$9,806

C. Increase appropriations within Fund 100 Department 02 and disburse or transfer funds on an as-needed basis as follows:

	<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
From:	395	02C102	Aging	\$26,781
To:	100	006010	Office and Administrative Expenses	\$26,781

D. Decrease appropriations by \$8,885 within the Other Programs for the Aging Fund Number 410 to align with the Senior Community Service Employment Program (SCSEP) - Title V grant award reduction (MOU AAA-2425-25 Amendment 6) and disburse or transfer funds on an as needed basis as follows:

<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
410	02C102	Aging	\$8,885

E. Decrease appropriations within Fund 100, Department 02, FY 2025-26, for the Senior Community Service Employment Program (SCSEP) - Title V grant award reduction (MOU-2425-25 Amendment 6) and disburse or transfer funds on an as needed basis as follows:

<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
100	001010	Salaries - General	\$8,885

F. Adjust appropriations within Fund Number 67A titled "Funds for Other Aging Grants & Misc. Programs" to align with the Modernization of Older Californians Act (MOCA) nutrition services grant reallocation of funds, and disburse or transfer funds on an as needed basis as follows:

<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
67A	02AE15	OCA 3-Brown Bag	(\$25,000)
67A	02AE16	OCA 3-Groceries	(\$694,770)
67A	02AE17	OCA 3-Intergenerational Activities	(\$515,230)
<u>67A</u>	<u>02AE18</u>	<u>OCA 3-III C1 &amp; III C2 Meals</u>	<u>\$1,235,000</u>
		Total	\$0

G. Establish new accounts and appropriate \$383,538 for the Supplemental Nutrition Assistance Program Education (SNAP-Ed) and CalFresh Healthy Living and CalFresh Expansion/Outreach program within the Fund 57E, titled

Supplemental Nutrition Assistance Program-Education, to align with the CF-2223-25 grant (Amendment 3 and 4), and disburse or transfer funds on an as needed basis as follows:

<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
57E	02C102	Aging	\$49,944
57E	02W99C	SNAP-Ed (Oct 25-Mar 26)	\$109,326
57E	<u>02W98C</u>	<u>CalFresh Expansion</u>	<u>\$224,268</u>
		Total	\$383,538

H. Increase the appropriations within Fund 100 Department 02 and disburse or transfer funds on an as-needed basis as follows:

	<u>Fund</u>	<u>Dept</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
From:	57E	02	02C102	Aging	\$49,944
To:	100	02	001010	Salaries-General	\$49,944

I. Establish new accounts and appropriate \$494,763 for the Supplemental Nutrition Assistance Program Education (SNAP-Ed) and CalFresh Healthy Living and CalFresh Expansion/Outreach program within the Fund 57E, titled Supplemental Nutrition Assistance Program-Education, to align with the CF-2223-25 grant (Amendment 1 and 2), and adjust appropriations in accordance with the Council File previously approved no. 22-1025-S1, and disburse or transfer funds on an as needed basis as follows:

<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
57E	02C102	Aging	\$134,377
<u>57E</u>	<u>02W99C</u>	<u>SNAP-Ed (Oct 24-Jun 26)</u>	<u>\$360,386</u>
		Total	\$494,763

J. Increase the appropriations within Fund 100 Department 02 for the Supplemental Nutrition Assistance Program Education (SNAP-Ed) and CalFresh Healthy Living and CalFresh Expansion/Outreach program within the Fund 57E, titled Supplemental Nutrition Assistance Program-Education, to align with the CF-2223-25 grant (Amendment 1 and 2), and adjust appropriations in accordance with the Council File previously approved no. 22-1025-S1, and disburse or transfer funds on an as needed basis as follows:

	<u>Fund</u>	<u>Dept</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
From:	57E	02	02C102	Aging	\$134,377
To:	100	02	001010	Salaries-General	\$134,377

K. Increase appropriations within Health Insurance Counseling and Advocacy Program (HICAP) Fund Number 47Y to align with the Medicare Improvements

for Patients and Providers Act (MIPPA) grant adjustment (MOU AAA-2425–25 Amendment 11) and disburse or transfer funds on an as needed basis as follows:

<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
47Y	02C102	Aging	\$937
47Y	<u>02CD13</u>	<u>MIPPA</u>	<u>\$8,447</u>
		Total	\$9,384

L. Establish new accounts and appropriate \$680,271 within Health Insurance Counseling and Advocacy Program (HICAP) and Fund Number 47Y to cover the grant period for FY 2025-26 from 4/1/2026 to 6/30/2026 and FY 2026-27 from 4/1/2026 to 3/31/2027 and to disburse or transfer funds on an as needed basis as follows:

<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
47Y	02C102	Aging	\$10,509
47Y	02CD14	HICAP SHIP	\$170,497
47Y	02CD12	HICAP 12 MONTH	\$448,787
<u>47Y</u>	<u>02C932</u>	<u>Aging Adm -Future Yr.</u>	<u>\$50,478</u>
		Total	\$680,271

M. Increase appropriations within Fund 100, Department 02, and disburse or transfer on an as needed basis as follows:

	<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
From:	47Y	02C102	Aging	\$10,509
To:	100	001010	Salaries - General	\$10,509

N. Adjust appropriations within Health Insurance Counseling and Advocacy Program (HICAP), Fund Number 47Y to align with the program grant adjustments as follows:

	<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
From	47Y	02A932	Aging Adm -Future Yr.	\$50,480
To	47Y	02C102	Aging	\$50,480
	<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
From	47Y	02C102	Aging	\$50,480
To	100	001010	Salaries - General	\$50,480

- O. Increase appropriation within Health Insurance Counseling and Advocacy Program (HICAP), Fund Number 47Y to align with the Federal SHIP Fund program grant adjustment (MOU AAA-2526-25, Funding Revision no. 2526-05) for grant period FY 2025-26 from 4/1/2025 to 3/31/2026 and to disburse or transfer funds on an as needed basis as follows:

<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
47Y	02C102	Aging	\$1,891
<u>47Y</u>	<u>02CD14</u>	<u>HICAP SHIP</u>	<u>\$17,023</u>
		Total	\$18,914

- P. Increase appropriations within Fund 100, Department 02, and disburse or transfer on an as needed basis as follows:

	<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
From:	47Y	02C102	Aging	\$1,891
To:	100	001010	Salaries - General	\$1,891

- Q. Increase appropriations within Fund 100, Department 02, FY 2025-26, for the Medicare Improvements for Patients and Providers Act (MIPPA) grant (MOU AAA-2425-25 Amendment 11) and disburse or transfer funds on an as needed basis as follows:

	<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
From:	47Y	02C102	Aging	\$937
To:	100	001010	Salaries - General	\$937

- R. Decrease appropriations by \$3,964 within the Fund For Senior Services, Fund Number 597, Dept 02, to align with the Aging & Disability Resource Connections (ADRC) Grant Program for Senior Services (AD-2526-13) and disburse or transfer funds on an as needed basis as follows:

<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
397	02C102	Aging	\$3,964

- S. Decrease appropriations within Fund 100, Dept 02, FY 2025-26, for the Aging and Disability Resource Connections (ADRC) Grant Program for Senior Services (AD-2526-13) and disburse or transfer funds on an as needed basis as follows:

<u>Fund</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
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100	006010	Office and Administrative	\$3,964
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- T. Expend funds upon proper demand of the General Manager of LADOA or designee.
5. AUTHORIZE the General Manager of LADOA, or designee, to negotiate and amend the existing contract amendments with service providers for the amounts and terms identified in [Attachment 1](#), subject to the review by the City Attorney as to form and legality.
  6. AUTHORIZE the General Manager of LADOA, or designee to extend the procurement term for LADOA senior programs as identified in Table 7, and to release procurements to select new service providers for programs identified in Table 7.
  7. AUTHORIZE the General Manager of LADOA, or designee, to retroactively reinstate and amend, or execute a new agreement, with the Los Angeles Unified School District for the purpose of operating and using the Echo Park Senior Center, for a term of five years, subject to the approval of the City Attorney as to form and legality.
  8. AUTHORIZE the General Manager of LADOA, or designee, to prepare Controller's Instructions and make necessary technical adjustments consistent with the Mayor and Council actions, subject to the approval of the City Administrative Officer, and instruct the City Controller to implement these instructions.

## **BACKGROUND**

### *Area Plan One-Time-Only Funding*

LADOA received notification from CDA regarding an amendment to the Memorandum of Understanding AAA-2425-25 under Funding Release Memo (FRM) 2526-06. This amendment includes additional One-Time-Only (OTO) funding totaling \$1,194,923. The Department proposes allocating \$1,168,142 (97.8%) to agencies for contracted services and \$26,781 (2.2%) for Department Expenditures.

Additionally, FRM 2526-06 details the following adjustments:

- A baseline reduction totaling \$8,885 to the Senior Community Service Employment Program (SCSEP) provided by the Department as a direct service.
- Baseline funding of \$9,384 to augment the Medicare Improvements for Patients and Providers Act (MIPPA) program.



- A time-only extension through June 30, 2027, for the FY 25-26 State General fund Augmentation Funding for Nutrition (C1GL and C2GL) and Ombudsman Increased Quarterly Visits (B1GL).

Table 1 summarizes the distribution of Area Plan OTO funds between Service Providers and the Department, by program. Table 2 provides specific details regarding the proposed distribution of funds per service provider.

**Table 1: Summary of Area Plan OTO Funding Award per Service Program**

Program	Contractor	LADOA Program	Total
<b>Social Services (IIIB, C1, and C2)</b>			
Social Services III-B	\$296,394	\$19,498	\$315,892
Congregate Nutrition III-C1	\$374,084	\$0	\$374,084
Home-Delivered Meals III-C2	\$267,538	\$0	\$267,538
<b>Subtotal</b>	<b>\$938,016</b>	<b>\$19,498</b>	<b>\$957,514</b>
<b>Preventative, Ombudsman, &amp; Legal Services (IIIB, IIID, VII, and Ombudsman)</b>			
Ombudsman (IIIB, VIIA)	\$10,397	\$0	\$10,397
Preventative Health III-D	\$56,846	\$0	\$56,846
Elder Abuse VIIB	\$2,262	\$0	\$2,262
<b>Subtotal</b>	<b>\$69,505</b>	<b>\$0</b>	<b>\$69,505</b>
<b>Family Caregiver Support III-E Subtotal</b>	<b>\$167,904</b>	<b>\$7,283</b>	<b>\$167,904</b>
<b>Grand Total</b>	<b>\$1,168,142</b>	<b>\$26,781</b>	<b>\$1,194,923</b>

**Table 2: FY 2025-26 Department of Aging Older Americans Act Service Provider Allocation**

Aging Service Area	Contractor	Contract Number	Total
<b>Social Services (IIIB, C1, and C2)</b>			
West Wilshire	Jewish Family Services	203168	\$172,500
Westside	Jewish Family Services	203169	\$84,315
Eastside	Mexican American Opportunity Foundation	203152	\$0
Northwest Valley	ONEgeneration	203106	\$17,642
Southwest Valley	ONEgeneration	203107	\$76,283
Mid Valley	San Fernando Valley Interfaith Council	202705	\$20,910
Northeast Valley	San Fernando Valley Interfaith Council	202704	\$29,509

Aging Service Area	Contractor	Contract Number	Total
Southeast Valley	San Fernando Valley Interfaith Council	202706	\$47,291
City	St. Barnabas Senior Center	203108	\$38,011
Northside	St. Barnabas Senior Center	203109	\$29,780
Central	Watts Labor Community Action Committee	202703	\$80,415
South LA	Watts Labor Community Action Committee	203175	\$32,902
Southwestern	Watts Labor Community Action Committee	203154	\$10,517
West Adams	Watts Labor Community Action Committee	202759	\$17,918
Harbor	Wilmington Jaycees Foundation	203133	\$35,970
Central Business District	Single Room Occupancy Corp	203167	\$53,490
Citywide	Bet Tzedek	203531	\$36,748
Citywide	CNS / RQA / CA, Inc.	202707	\$13,761
Citywide	Chinatown Service Center	203521	\$20,089
Citywide	Los Angeles LGBT	203269	\$119,965
<b>Subtotal</b>			\$938,016
<b>Preventative, Ombudsman, &amp; Legal Services (IIIB, IIID, and VII)</b>			
Citywide	Partners in Care Foundation	203540	\$56,846
Citywide	WISE & Healthy Aging	203520	\$12,659
<b>Subtotal</b>			\$69,505
<b>Family Caregiver Support Services (III-E)</b>			
Citywide	Alzheimer's Greater LA	203528	\$20,000
Citywide	Bet Tzedek	203531	\$70,503
Citywide	Special Services for Groups	203230	\$33,980
Citywide	St. Barnabas Senior Center	203519	\$36,138
<b>Subtotal</b>			\$160,621
<b>Service Provider Subtotal</b>			\$1,168,142
<b>LADOA</b>			\$26,781
<b>Total Program Funding</b>	<b>Grand Total</b>		<b>\$1,194,923</b>

The supplemental MIPPA funding shall be distributed between the Service Provider and the Department in accordance with the allocations specified in Table 3.

**Table 3: Distribution Summary of MIPPA Funding**

<b>Service Provider Total</b>	<b>\$8,447</b>
<b>LADOA Total</b>	<b>\$937</b>
<b>Grand Total</b>	<b>\$9,384</b>

*Modernizing the Older Californians Act*

On April 5, 2025, the City Council, with the concurrence of the Mayor, authorized the Department of Aging to allocate the second tranche of the Modernizing the Older Californians Act Nutrition Services Grant utilizing the approved hybrid methodology (C.F. 23-0708). Subsequent to this authorization, the Nutrition Program experienced a total funding reduction of approximately \$400,000 for the Congregate Meals Program (C1) and \$1,700,000 for the Home-Delivered Meals Program (C2).

In response, the department requested State approval to reallocate MOCA funding from Brown Bag, Groceries, and Intergenerational activities to the Nutrition Program to mitigate these shortfalls. While this reallocation shifts funds between program activities, the total award amount for each agency remains unchanged. This report provides the necessary Controller Instructions to formally reallocate these funds within service provider contracts.

**Table 4: MOCA Nutrition Funding Reallocation**

Activity	Original Allocation			Revised Allocation		
	Admin	Program	Total	Admin	Program	Total
Brown Bag	\$25,000	\$225,000	<b>\$250,000</b>	\$22,222	\$200,000	<b>\$222,222</b>
Groceries	\$118,778	\$1,069,000	<b>\$1,187,778</b>	\$41,581	\$374,230	<b>\$415,811</b>
Intergenerational Activities	\$99,778	\$898,000	<b>\$997,778</b>	\$42,530	\$382,770	<b>\$425,300</b>
Title C1 and C2 Meals	\$100,343	\$903,095	<b>\$1,003,438</b>	\$237,566	\$2,138,095	<b>\$2,375,661</b>
<b>Total</b>	<b>\$343,899</b>	<b>\$3,095,095</b>	<b>\$3,438,994</b>	<b>\$343,899</b>	<b>\$3,095,095</b>	<b>\$3,438,994</b>

*SNAP-Ed/CalFresh Expansion/Outreach and Healthy Living*

The CDA informed LADOA of subsequent amendments to Standard Agreement CF-2223-25, allocating \$274,212 in CalFresh Expansion/Outreach funding via CF-2223-25 Amendment 3 for the term October 1, 2025, through September 30, 2026. Additionally, \$109,326 in SNAP-Ed/CalFresh Healthy Living via CF-2223-25 Amendment 4.

The CalFresh Expansion/Outreach program will provide funding to service providers and the department to assist older adults in applying for CalFresh, address barriers to

participation, and improve CalFresh enrollment and participation. Funding will be allocated as indicated in Table 5.

The SNAP-Ed/CalFresh Healthy Living funding of \$109,326 awarded to CNS / RQA / CA, Inc., operating as Consulting Nutritional Services (CNS), will supplement the approved service provider to deliver nutrition education to the community, facilitate community garden education and development, and enhance access to and utilization of farmers' markets.

**Table 5: SNAP ED/CalFresh Healthy Living and CalFresh Expansion/Outreach Allocation**

Program Year (Year 4)	SNAP-Ed/CalFresh Healthy Living October 1, 2025 – March 31, 2026	CalFresh Expansion/Outreach October 1, 2025 – September 30, 2026	Total
CNS / RQA / CA, Inc.	\$109,326	\$0	\$109,326
Mexican American Opportunity Foundation	\$0	\$74,755	\$74,755
ONEgeneration	\$0	\$74,755	\$74,755
San Fernando Valley Interfaith Council, Inc.	\$0	\$74,758	\$74,758
<b>Contractor Subtotal</b>	<b>\$109,326</b>	<b>\$224,268</b>	<b>\$333,594</b>
LADOA Administration	\$0	\$27,421	\$27,421
LADOA Direct Services	\$0	\$22,523	\$22,523
<b>LADOA Subtotal</b>	<b>\$0</b>	<b>\$49,944</b>	<b>\$49,944</b>
<b>GRAND TOTAL</b>	<b>\$109,326</b>	<b>\$274,212</b>	<b>\$383,538</b>

Council District 3 Allocation

In an effort to strengthen services for older adults and caregivers within Council District 3, the Council Office notified the LADOA that it has encumbered a total of \$400,000 from the Los Angeles Housing Department (LAHD) Affordable Housing Trust Fund to contract with ONEgeneration for services to seniors in Council District 3.

On October 15, 2025, the City Council adopted a motion (C.F. 25-1199), introduced by Council District 3, authorizing the transfer of \$250,000 from the Accessory Dwelling Unit (ADU) Accelerator Program to the LADOA Title III Fund for the ONEgeneration contract. Subsequently, on March 3, 2026, the City Council adopted a motion (C.F. 25-1199), authorizing the additional transfer of \$150,000 from the Affordable Housing Trust Fund for ONEgeneration to augment services.

This report requests authority to execute an amendment to agreement C-203107 with ONEgeneration to add the funds to their contract for use in FY 2026-27, as identified in [Attachment 1](#).

**Table 6: Allocation of CD 3 Supplemental Funding**

Account Name	Amount
Canoga Park Senior Center	\$75,000
Supplement Nutrition	\$25,000
Supplement Transportation	\$50,000
Total	\$150,000

Senior Services Procurement Extension and Contract Execution

The LADOA released solicitations for Senior Services in April 2023 (C.F. 23-0700), initiating the first-year performance period in FY 2023–24, with the second and final extension of the procurement cycle scheduled to conclude in FY 2025–26. Through this report, LADOA seeks approval to extend the 10 Senior Services procurements identified in Table 7 for one additional year. Additionally, LADOA seeks Council approval to execute amendments with service providers to add funding and amend, as identified in [Attachment 1](#).

This extension of the procurement cycle is permissible under Los Angeles Administrative Code Section 371(e)(2), which exempts contracts from the competitive bidding requirement in those instances where the “contracting authority finds that competitive bidding is not practicable or advantageous.” Subsection (e)(10) also provides that “Subject to the requirements of Section 1022, contracts (including without limitation those, as determined by the contracting authority, for the performance of professional, scientific, expert, technical or other special services), where the contracting authority finds that the use of competitive bidding would be undesirable, impractical, or impossible or where the common law otherwise excuses compliance with competitive bidding requirements.” A competitive bidding process would be impractical at this time for the following reasons:

Service providers for these programs were selected through Request for Proposals issued in 2023, resulting in contracts with a term of July 2023 through June 2026, except for Health Insurance Counseling and Advocacy Program (HICAP) services, which has a term of April 2024 through March 2027, and Medicare Improvements for Patients and Provider Act (MIPPA) services, a program extension of HICAP, which has a term of September 1, 2023 through August 31, 2026.

LADOA, Economic and Workforce Development Department (EWDD), Youth Development Department (YDD), and Community Investment for Families Department (CIFD) will be consolidated into a new department, the Community Investment Department (CID). Currently, these four departments operate approximately ten distinct

systems that deliver services, advocacy, and support to low-income Angelenos and seniors. As the consolidation moves forward, CID will align the various procurements to create efficiencies across the different systems.

A competitive bidding process at this time would be impractical, as CID intends to integrate and streamline these various services into a unified program model that enables participants to access multiple service types at a single or consolidated location within one coordinated system. As CID prepares to reprocure Aging service providers, the department requires an additional year to reassess service gaps, develop shared intake and referral processes, and explore opportunities for deeper program alignment. The department requests an extension of the procurement cycle as outlined on Table 7, and corresponding contract terms.

Table 7 provides a detailed summary of the procurements requested for extension.

**Table 7: Procurements for Senior Services**

Procurements	New Requested Procurement Expiration
Disease Prevention and Health Promotion Services	June 30, 2027
Elder Abuse Prevention, Education, and Training Services	June 30, 2027
Family Caregiver Support Services for Those Caring for the Cognitively Impaired	June 30, 2027
Health Insurance Counseling and Advocacy Program (HICAP)	June 30, 2027
Legal Services	June 30, 2027
Ombudsman Services	June 30, 2027
Multilingual Information and Assistance (I & A) Services	June 30, 2027
Senior Multipurpose Center Services (Social Services, Nutrition, & Transportation Programs)	June 30, 2027
Senior Mini-Multipurpose Center Services for the LGBTIQ+	June 30, 2027
Family Caregiver Support Program Services	June 30, 2027
Supplemental Nutrition Assistance Program Education	June 30, 2027
CalFresh Healthy Living and CalFresh Expansion/Outreach	June 30, 2027
Older Adult Services and Information System	June 30, 2028
Emergency Alert Response System	June 30, 2028
Nutrition Consulting Services	June 30, 2028
Hotel Alert Administration	June 30, 2028
Medicare Improvements for Patients and Providers Act (MIPPA)	August 31, 2027

*Health Insurance Counseling And Advocacy Program (HICAP)*

LADOA received notification from CDA regarding an amendment to the Memorandum of Understanding AAA-2425-25 under Funding Release Memo (FRM) 2627-01. This amendment awards Health Insurance Counseling and Advocacy Program (HICAP)

funding for Federal Fiscal Year (FFY) 2026-27 totaling \$680,271. The department proposes allocating \$619,283 (91.0%) to the contractor for contracted services and \$60,988 (9.0%) for Department Expenditures.

In April 2023, LADOA released a Requests for Proposals (RFP) seeking qualified contractors to provide counseling and education services related to HICAP for a total of three (3) years (RAMPID: 207119). The contract term was originally set to begin July 1, 2023 through June 30, 2024, with the option to extend the term of the agreement for two (2) additional years in one-year increments. However, in May 2023, the Department made the decision to realign the service provider contract term dates with CDA's realignment of the term dates, which aligns with the federal and state funding periods that begin April 1st and end the following March 31st of each year.

Therefore, the contract start date of the HICAP RFP was delayed to April 2024. In accordance with City contracting processes, the Office of the City Administrative Officer completed the Executive Directive 3 (ED3) review for Service Provider Contracts on September 17, 2024 (CAO File No. 0150-12755-0001) Center for Health Care Rights (CHCR) was selected as the HICAP and the State Health Insurance Assistance Program (SHIP) service provider through the RFP process conducted by LADOA and approved by the City Council with Mayoral concurrence on June 30, 2023 (C.F.N. 23-0700).

In addition, this report seeks authority to increase the HICAP appropriations to reflect the State adjustment increase to the award under AAA-2425-25.

The HICAP program is an Older California Act (OCA) Community Based Services Program that provides personalized counseling, community education, and outreach activities for Medicare beneficiaries. SHIP services are funded by the U.S. Administration for Community Living. HICAP and SHIP are the primary sources for information and assistance with Medicare benefits, prescription drug plans, and health plans.

**Table 8: Health Insurance Counseling and Advocacy Program (HICAP) Allocation**

Program Year April 1, 2026 – March 31, 2027	Service Provider Allocation	LADOA Administration	Total
Reimbursements (Ins Fund)	\$252,297	\$28,032	\$280,329
State HICAP Fund	\$126,106	\$14,011	\$140,117
State HICAP Fund Augmentation	\$70,384	\$0	\$70,384
Federal SHIP Funds	\$170,497	\$18,944	\$189,441

<b>GRAND TOTAL</b>	<b>\$619,284</b>	<b>\$60,987</b>	<b>\$680,271</b>
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Reallocation of Unspent FY 2425 State Augmentation Funds

The CDA originally awarded FY 2024-25 State Augmentation funds as a component of the FY 2024-25 Area Plan Grant awards (Council File 24-0781). The LADOA subsequently received formal notification from the CDA that the expenditure period for these funds has been extended through June 30, 2026.

Following the completion of the FY 2024-25 Area Plan Closeout, the remaining State Augmentation carryforward balances available for expenditure in FY 2025-26 are as follows:

1. Congregate Nutrition (C1): \$169,560
2. Home-Delivered Nutrition (C2): \$496,379

LADOA conducted a comprehensive evaluation of contractor expenditures and service delivery metrics to project the necessary funding levels through the end of the program year. This analysis identified high-performing service providers with the capacity to utilize additional resources effectively. Consequently, LADOA proposes the reallocation of these available State Augmentation funds to address service demands, as summarized in Table 9 below.

**Table 9: Reallocation of Fiscal Year 2024-25 State Augmentation Funding**

<b>Agency</b>	<b>Contract Number</b>	<b>Aging Service Area</b>	<b>Congregate Meals (C1)</b>	<b>Home-Delivered Meals (C2)</b>	<b>Total</b>
Jewish Family Service (JFS)	203168	WEST WILSHIRE	\$45,000	\$130,000	<b>\$175,000</b>
Jewish Family Service (JFS)	203169	WESTSIDE		\$40,000	<b>\$40,000</b>
ONEgeneration	203106	NORTHWEST VALLEY	\$15,000	\$48,000	<b>\$63,000</b>
San Fernando Valley Interfaith Council	202705	MID VALLEY	\$45,000		<b>\$45,000</b>
San Fernando Valley Interfaith Council	202704	NORTHEAST VALLEY	\$20,000	\$27,000	<b>\$47,000</b>
San Fernando Valley Interfaith Council	202706	SOUTHEAST VALLEY	\$9,560		<b>\$9,560</b>
St. Barnabas Senior Center of Los Angeles	203108	CITY		\$60,379	<b>\$60,379</b>
St. Barnabas Senior Center of Los Angeles	203109	NORTHSIDE		\$120,000	<b>\$120,000</b>
Watts Labor Community Action Committee	202703	CENTRAL		\$34,000	<b>\$34,000</b>
Watts Labor Community Action Committee	203175	SOUTH LOS ANGELES	\$10,000	\$10,000	<b>\$20,000</b>



Watts Labor Community Action Committee	202759	WEST ADAMS	\$25,000	\$27,000	<b>\$52,000</b>
		<b>TOTAL</b>	<b>\$169,560</b>	<b>\$496,379</b>	<b>\$665,939</b>

*Aging & Disability Resource Connections (ADRC) Grant Program for Senior Services (AD-2526-13)*

The California Department of Aging (CDA) awarded CALIF, the subrecipient, \$467,326 in the current Fiscal Year under the Standard Agreement AD2223-13-A3 for the ADRC program, of which \$81,673 was awarded to the Los Angeles Department of Aging (LADOA) to be used through June 30, 2026. (C.F. 21-1479-S4) This funding was allocated for staffing and programming costs to provide enhanced information and referral services. However, since the grant award, CALIF has recaptured \$3,964. Therefore, this transmittal is requesting authority to reduce the appropriations to align with the amended grant availability.

*Agreement between LAUSD and the City of Los Angeles (C-126939)*

In December 2015, the Los Angeles Unified School District (LAUSD) and the City entered into a Joint Powers Agreement for the operation and use of the Echo Park Senior Center located on LAUSD’s school campus. The Agreement established a five-year term governing its use, and was subsequently amended to extend the term for an additional five years.

The extended term expired on January 4, 2026. Through this report, LADOA seeks authority to retroactively reinstate and amend the Agreement, or alternatively to execute a new Agreement with LAUSD, for the continued operation and use of the Echo Park Senior Center for an additional five-year term. This action will ensure uninterrupted services and formalize the ongoing partnership between LAUSD and the City.

**FISCAL IMPACT STATEMENT**

There is no impact on the City General Fund.

Sincerely,



ABIGAIL R. MARQUEZ  
 Interim General Manager

**1. Contract Amendment Authority**

AUTHORIZE the General Manager of the Department of Aging, or designee, to amend contracts identified below, funded by various funding sources, subject to City Attorney approval, as to form, as follows:

Contractor Name	Contract Number	Amendment Number	Aging Service Area	Current Contract Amount	Additional Contract Amount	New Contract Total
<b>Social Services (IIIB, C1, and C2)</b>						
Jewish Family Service of Los Angeles	203168	1	West Wilshire	\$829,874	\$376,182	\$1,206,056
Jewish Family Service of Los Angeles	203169	1	Westside	\$998,722	\$155,437	\$1,154,159
Mexican American Opportunity Foundation	203152	1	Eastside	\$2,181,916	\$85,234	\$2,267,150
ONEgeneration	203106	1	Northwest Valley	\$1,489,681	\$133,346	\$1,623,027

<b>Contractor Name</b>	<b>Contract Number</b>	<b>Amendment Number</b>	<b>Aging Service Area</b>	<b>Current Contract Amount</b>	<b>Additional Contract Amount</b>	<b>New Contract Total</b>
San Fernando Valley Interfaith Council, Inc.	202705	1	Mid Valley	\$1,469,823	\$118,428	\$1,588,251
San Fernando Valley Interfaith Council, Inc.	202704	1	Northeast Valley	\$1,470,850	\$127,001	\$1,597,851
San Fernando Valley Interfaith Council, Inc.	202706	1	Southeast Valley	\$1,342,742	\$99,707	\$1,442,449
St. Barnabas Senior Center of Los Angeles	203108	1	City	\$1,984,011	\$175,667	\$2,159,678
St. Barnabas Senior Center of Los Angeles	203109	1	Northside	\$1,595,598	\$210,530	\$1,806,128
Watts Labor Community Action Committee	202703	1	Central	\$1,847,142	\$185,236	\$2,032,378

<b>Contractor Name</b>	<b>Contract Number</b>	<b>Amendment Number</b>	<b>Aging Service Area</b>	<b>Current Contract Amount</b>	<b>Additional Contract Amount</b>	<b>New Contract Total</b>
Watts Labor Community Action Committee	203175	1	South LA	\$1,806,796	\$103,516	\$1,910,312
Watts Labor Community Action Committee	203154	1	Southwestern	\$1,269,582	\$53,392	\$1,322,974
Watts Labor Community Action Committee	202759	1	West Adams	\$1,384,747	\$119,840	\$1,504,587
Wilmington Jaycees Foundation, Inc.	203133	1	Harbor	\$1,075,866	\$71,891	\$1,147,757
Single Room Occupancy Housing Corporation	203167	1	Central Business District	\$482,445	\$54,003	\$536,448
Bet Tzedek	203531	1	Citywide	\$428,382	\$107,251	\$535,633

Contractor Name	Contract Number	Amendment Number	Aging Service Area	Current Contract Amount	Additional Contract Amount	New Contract Total
CNS / RQA / CA, Inc.	202707	1	Citywide	\$430,822	\$13,761	\$444,583
Chinatown Service Center	203521	1	Citywide	\$63,318	\$20,089	\$83,407
Los Angeles LGBT Center	203269	1	Citywide	\$435,000	\$120,203	\$555,203
<b>Preventative, Ombudsman, &amp; Legal Services (IIB, IIID, and VII)</b>						
Partners in Care Foundation, Inc.	203540	1	Citywide	\$275,073	\$56,846	\$331,919
WISE & Healthy Aging	203520	1	Citywide	\$1,158,231	\$362,741	\$1,520,972

Contractor Name	Contract Number	Amendment Number	Aging Service Area	Current Contract Amount	Additional Contract Amount	New Contract Total
<b>Family Caregiver Support Services (III-E)</b>						
Alzheimer's Greater Los Angeles	203528	1	Citywide	\$167,473	\$20,000	\$187,473
Special Service for Groups	203230	1	Citywide	\$317,375	\$33,980	\$351,355
St. Barnabas Senior Center of Los Angeles	203519	1	Citywide	\$317,375	\$36,138	\$353,513

**2. Contract Authority**

AUTHORIZE the General Manager to negotiate contracts with service providers for the term of October 1, 2025 - September 30, 2026 in amounts and terms identified

CalFresh Expansion Outreach						
Contractor Name	Contract Number	Amendment Number	Aging Service Area	Current Contract Amount	Additional Contract Amount	New Contract Total
Mexican American Opportunity Foundation	NEW	0	Citywide	\$0	\$74,755	\$74,755
ONEgeneration	NEW	0	Citywide	\$0	\$74,755	\$74,755
San Fernando Valley Interfaith Council, Inc.	NEW	0	Citywide	\$0	\$74,755	\$74,755

**3. Contract Amendment Authority**

AUTHORIZE the General Manager of the Department of Aging, or designee, to amend the contract identified below, funded by various funding sources, to add funds and extend the contract term, subject to City Attorney approval, as to form, as follows:

Contractor Name	Contract Number	Amendment Number	Aging Service Area	Current Contract Amount	Additional Contract Amount	New Contract Total	New Contract Term End Date
ONEgeneration*	203107	2	Southwest Valley	\$1,891,533	\$147,900+ \$150,000	\$2,189,433	June 30, 2027

**4. Contract Amendment Authority**

AUTHORIZE the General Manager of the Department of Aging, or designee, to amend the contract identified below, funded by various funding sources, including HICAP, to add funds and extend the contract term, subject to City Attorney approval, as to form, as follows:

Contractor Name	Contract Number	Amendment Number	Aging Service Area	Current Contract Amount	Additional Contract Amount	New Contract Total	New Contract Term End Date
Center for Health Care Rights	202710	2	Citywide	\$633,378	\$619,284	\$1,252,662	March 31, 2027