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## Public Comments Not Uploaded Supplemental Notice Regarding Pending Records Requests – Council File No. 25-0715

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'Lisa Wu' via Clerk-PLUM-Committee <clerk.plumcommittee@lacity.org>

Fri, May 15, 2026 at 11:57 AM

Reply-To: clerk.plumcommittee@lacity.org

To: "cityclerk@lacity.org" <cityclerk@lacity.org>, "ladbs.haulrequest@lacity.org" <ladbs.haulrequest@lacity.org>,"clerk.plumcommittee@lacity.org" <clerk.plumcommittee@lacity.org>

Cc: "veronica.lopez@lacity.org" <veronica.lopez@lacity.org>, "councilmember.yaroslavsky@lacity.org"

<councilmember.yaroslavsky@lacity.org>, Jay Wang <jjw4051753a@yahoo.com>

To the Office of the City Clerk, PLUM Committee, and Interested Parties:

Please see attached Supplemental Notice regarding pending records requests and procedural timing concerns associated with Council File No. 25-0715.

Respectfully submitted,

Ying Wu  
Affected Neighboring Property Owner  
1314 N. Summitridge Place



Supplemental Notice Pending Records Request – CF250715-May-15-2026.pdf

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To the Office of the City Clerk, PLUM Committee, and Interested Parties:

I respectfully submit this supplemental notice regarding Council File No. 25-0715.

As an affected neighboring property owner, I made good-faith efforts during the appeal period to obtain project-related technical records using the publicly available LADBS contact information then known and available to me. At the time of submission, I had no reason to know that records requests were required to be routed through a separate LADBS Records Division email address not previously identified to me.

However, on May 14, 2026, in the late afternoon and one day before expiration of the appeal deadline, I was informed by LADBS staff that my prior record requests had been directed to an incorrect department email address and would need to be resubmitted through LADBS Records Division procedures. A copy of that LADBS correspondence is attached for reference.

Exhibit A – LADBS Correspondence Regarding Records Request Routing (May 14, 2026)

In addition, on the evening of May 14, 2026 at approximately 7:20 PM, shortly before the May 15, 2026 appeal deadline, I received an email from the applicant's representative containing certain technical materials related to the proposed project. A copy of that applicant correspondence is attached for reference.

Exhibit B – Applicant Correspondence Regarding Records Request (May 14, 2026)

While I appreciate receipt of those materials, the timing of the disclosure does not allow a meaningful opportunity to adequately review, evaluate, or obtain professional technical analysis regarding geotechnical, grading, shoring, drainage, hydrology, or related structural issues potentially affecting adjacent downslope properties.

Furthermore, materials transmitted by the applicant are not a substitute for obtaining the complete official project record directly from LADBS Records Division. Accordingly, I have separately submitted a formal records request to LADBS seeking the complete official technical and review file for this project. A copy of my formal records request submitted to LADBS Records Division is also attached for reference.

Exhibit C – Records request submitted to LADBS Records Division (May 15, 2026)

At this time, technical review remains ongoing and incomplete. I therefore respectfully reserve the right to submit supplemental appeal materials, expert review, technical comments, and additional evidence after receipt and review of the complete official records.

Respectfully submitted,

Ying Wu  
Affected Neighboring Property Owner  
1314 N. Summitridge Place

# Exhibit A – LADBS Correspondence Regarding Records Request Routing (May 14, 2026)



● **Veronica Lopez**  
**From:** veronica.lopez@lacity.org  
**To:** lisawutx@yahoo.com  
**Cc:** Alan Morelos



Thu, May 14 at 2:49 PM ☆

Good afternoon Lisa,

I have confirmed that your records request was sent to the wrong email address.

The email address for our records division is [Records.LADBS@lacity.org](mailto:Records.LADBS@lacity.org).

You can either email your new request to them along with a completed *Records Research Request Form* (refer to the attachment) or I can submit your request to our custodian of records. Please let me know how you would like to proceed as soon as possible.

Thank you,

**Veronica Lopez**  
**Department of Building & Safety, City of Los Angeles**  
**Commission Office - Board Secretary**  
Structural Engineering Associate  
[201 N. Figueroa St., Room 1030](#)  
[Los Angeles, CA 90012](#)  
[\(213\) 482-7429](tel:(213)482-7429)

**Please note my Regular-Day-Off (RDO) is every other Friday.**

For general Zoning and Building code questions, please refer to our call center at 311 or (213) 473-3231 to speak with an LADBS Call Center Engineer. Also, for additional information you may visit our website at [dbs.lacity.gov](http://dbs.lacity.gov)

## Exhibit B – Applicant Correspondence Regarding Records Request (May 14, 2026)



● **Alexander van Gaalen**

**From:** avg@alexandervangaalen.com

**To:** lisawutx@yahoo.com

**Cc:** Jay Wang, LADBS HAULREQUEST, Long Pan, Marcel Fontijn, Veronica Lopez and 4 more...



Thu, May 14 at 7:20 PM ☆

Hi Ms Wu,

Please follow [this link for technical documentation regarding the proposed work at 1375 N Summitridge PI](#), pertaining to Council File 26-0715. Thank you.

Regards

Alex

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Alexander van Gaalen AIA AICP Esq

[avg@alexandervangaalen.com](mailto:avg@alexandervangaalen.com)

**AvG Consulting**

400 Corporate Pointe Ste 300

Culver City CA 90230-7620

+1 310 363 0210

Exhibit C – Records request submitted to LADBS Records Division (May 15, 2026)



● **Lisa Wu**

**From:** lisawutx@yahoo.com

**To:** Records.LADBS@lacity.org

**Cc:** Jay Wang



Fri, May 15 at 1:37 PM ☆

To Whom It May Concern,

Please process the attached records request form regarding project-related technical materials for 1375 N. Summitridge Place.

Thank you,

Ying Wu



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1.2 MB