



KAREN BASS
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Karen Bass, Mayor *Karen Bass*

Subject: EXEMPTION REQUEST – BUREAU OF ENGINEERING, (1) DEPUTY
CITY ENGINEER II (9490-2)

Date: May 14, 2026

The Bureau of Engineering (BOE) requested approval of the exemption of one (1) position of Deputy City Engineer (DCE) II, Class Code 9490-2., in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services exemptions. Charter Section 1001(b) allows up to 150 persons to be exempt, of which 130 are approved and 1 is pending the City Council's approval. Approval of this request will increase the count. As of the date of this letter, this request will be the 132nd position of the 150 exemptions.

This position may represent the City Engineer for required reporting to City Hall and the community, which includes the Mayor's Office, City Council, the Board of Public Works, the Municipal Facilities Oversight Committee. The DCE II may also represent the City Engineer in negotiations and meetings and oversee the Bureau during the City Engineer's absence. The position also coordinates operational matters with other BOE Deputy City Engineers and exercises executive level supervision over professional engineers and architects at the Principal and Division Head level.

The minimum requirements for this position are as follows: 1) minimum four years of professional engineering and/or architectural experience at the level of a Principal Civil Engineer and/or a Principal Architect; and 2) a Bachelor's degree from an accredited four-year college or university, in Civil Engineering or Architecture and current registration with the CA State Board as a Professional Engineer. The exemption of this position will allow BOE the flexibility to recruit and select the best qualified candidate who possesses the necessary specialized experience, talent, and expertise.



Based on my review of the Bureau of Engineering's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of Deputy City Engineer II and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, my approval for the department to fill the position may expire.

cc: Mitch Kamin, Chief of Staff, Office of the Mayor
Andrea Greene, Deputy Mayor, Office of the Mayor
Thomas Arechiga, Office of the Mayor
Genevieve Arce, Office of the Mayor
Alfred Mata, Bureau of Engineering
Steve Kang, Board of Public Works
Robert Kadomatsu, Bureau of Engineering
Martha Gonzales, Personnel Department