



KAREN BASS
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Karen Bass, Mayor *Karen Bass*

Subject: EXEMPTION REQUEST – LOS ANGELES FIRE DEPARTMENT, (1)
PROCESS SAFETY ENGINEER (7962)

Date: May 20, 2026

The Los Angeles Fire Department (LAFD) requested the approval of one (1) position of Process Safety Engineer, Class Code 7962, be exempted in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services exemptions. Charter Section 1001(b) allows up to 150 persons to be exempt, of which 130 are approved and 3 are pending the City Council's approval. Approval of this request will increase the count. As of the date of this letter, this request will be the 134th position of the 150 exemptions.

The position of Process Safety Engineer (PSE) will be responsible for the review, audit, and inspection of risk management and safety plans; develop policies, protocols, and office standard operating procedures; audit inspections, and regulated stationary sources to ensure compliance with the California Accidental Release Program (CalARP). With a specific focus on petroleum refineries, the PSE will develop and evaluate the chemical release prevention program; review criteria and quantitative standards and guidelines regarding the CalARP ensuring implementation is consistent with federal, state, and local laws and regulations; serve as the technical advisor regarding highly hazardous materials management; participate in community alert and notification; and performs other related duties. The PSE will receive general direction from the Risk Management Prevention Program (RMPP) Manager assisting with the planning, organization, administration, development and implementation of the Certified Unified Program Agency (CUPA) and any other environmental programs managed under the CUPA section.

The Process Safety Engineer position requires a Bachelor's of Science degree from an accredited college or university with a major in Chemical Engineering or closely related

field: and three years of full-time professional experience, or equivalent, as a regulator in accidental release prevention in the chemical process industry; or three years full-time professional experience, or equivalent, in the chemical process industries; or two years full-time professional experience, or equivalent, in process safety management or a closely related field. Certified Unified Program Agency (CUPA) knowledge and experience is preferred. Preferred certifications, which will be required prior to the completion of the probationary period: HAZWOPER-40, APSA Inspector Certification, and CA UST Inspector ICC.

The exemption of this position will allow the LAFD the flexibility to recruit and select the best qualified candidate who possesses the necessary specialized experience, talent, and expertise for the position.

Based on my review of the Los Angeles Fire Department's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of one (1) Process Safety Engineer and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, my approval for the department to fill the position may expire.

cc: Mitch Kamin, Chief of Staff, Office of the Mayor
Sue Stengel, Deputy Mayor, Office of the Mayor
Thomas Arechiga, Office of the Mayor
Christopher Anyakwo, Office of the Mayor
Jaime E. Moore, Fire Department
Yuri Zaich, Personnel Director III