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June 23, 2026

Councilmember Katy Yaroslavsky, Chair
Budget and Finance Committee

Councilmember Tim McOsker, Chair
Personnel and Hiring Committee
Attention: Adam, Lid, Legislative Assistant

RE: COUNCIL FILE (CF) TRANSMITTAL – CF 26-0832

On June 23, 2026, the Arts, Parks, Libraries, and Community Enrichment Committee considered the Department of Animal Services (DAS) report dated June 2, 2026, City Administrative Officer (CAO) report dated June 18, 2026, and the Amendment approved on June 9, 2026, relative to the acceptance of a \$14,220,000 grant from the American Society for the Prevention of Cruelty to Animals (ASPCA) and Best Friends Animal Society (BFAS). Representatives of the DAS and CAO's Office presented an overview of the matter, and answered questions from the Committee. Councilmember Jurado introduced a Motion, which was seconded by Councilmember Hernandez, instructing the CAO to report annually on the funding allocated, spent, and projected to cover salaries for 19 Animal Care Technicians with cost-saving suggestions to avoid a General Fund impact, as detailed in Recommendation No. 6 below. After discussion and having provided an opportunity for public comment, the Committee moved to approve the CAO report as amended to include the additional instruction, as follows:

Recommendations for Council action, SUBJECT TO THE APPROVAL OF THE MAYOR:

1. AUTHORIZE the General Manager, DAS, or designee, to accept funds in the amount of \$14,220,000 and execute a grant agreement with the ASPCA and BFAS to fund salaries and related costs of 23 new positions for a performance period of six years upon date of execution, subject to the approval of the City Attorney as to form.
2. AUTHORIZE the Controller to:
 - a. Establish a new interest-bearing fund entitled Animal Services Grant to be administered by the DAS.

- b. Establish a receivable from the ASPCA and BFAS in the amount of \$14,220,000.
 - c. Appropriate a total of \$14,220,000 to Animal Services Grant Fund No. TBD/06, Account No. XXXXXX, ASPCA – BFAS Grant.
 3. INSTRUCT the DAS to report annually to the City Council on the status of the grant program, including regarding the hiring and attrition of the grant-funded positions, expenditure of grant funds, number of training sessions conducted in accordance with the grant terms, and other relevant grant-related performance metrics.
 4. AUTHORIZE the DAS to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer (CAO); and, AUTHORIZE the Controller to implement the instructions.
 5. INSTRUCT the City Clerk to place on the Council Agenda for the first regular Council meeting on July 1, 2026, or shortly thereafter, the following actions relative to authority and funding for the grant-funded positions:
 - a. That the City Council, subject to the approval of the Mayor, authorize the Controller to transfer \$1,240,660 from Animal Services Grant Fund No. TBD/06, Account No. XXXXXX, to Fund No. 100/06, Account No. 001010 - Salaries, General, for Fiscal Year (FY) 2026-27 salary expenses.
 - b. That the City Council, subject to the approval of the Mayor, authorize the Controller to transfer \$2,026,990 within Animal Services Grant Fund No. TBD/06, from Account No. XXXXXX to Account No. 06E299 - Reimbursement of General Fund Costs, and further transfer to Fund No. 100/06, Revenue Source Code 5361 - Related Cost Reimbursement – Others, for FY 2026-27 to reimburse for the fringe benefits and related costs.
 - c. Authorize by resolution position authority for 23 positions in the Department of Animal Services consisting of one Director of Field Operations (Class Code 4321-0), three District Supervisors (Class Code 4320-0), and 19 Animal Care Technicians (Class Code 4310-0), for the term of July 1, 2026 through June 30, 2027, subject to allocation by the Civil Service Commission.
 - d. Authorize the Department of Animal Services to prepare Controller instructions for any technical adjustments, subject to the approval of the CAO; and, authorize the Controller to implement the instructions.
 6. INSTRUCT the CAO to report annually to the City Council on the funding allocated, spent, and projected to cover salaries for the 19 Animal Care Technicians. The report should include suggestions for cost savings the DAS could implement to avoid a General Fund impact.

This Council file is now transmitted to the Budget and Finance and Personnel and Hiring Committees.

Armando X. Bencomo
Legislative Assistant
Arts, Parks, Libraries, and Community Enrichment Committee
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<u>MEMBER</u>	<u>VOTE</u>
JURADO:	YES
HERNANDEZ:	YES
NAZARIAN:	ABSENT