

CATEGORICAL EXEMPTION and ARTS, PARKS, LIBRARIES, AND COMMUNITY ENRICHMENT COMMITTEE REPORT relative to an agreement with LA Compost for the operation and maintenance of a community compost hub at the Sepulveda Garden Center located at 16633 Magnolia Boulevard.

Recommendations for Council action:

1. DETERMINE that the proposed Board of Recreation and Park Commissioners' (Board) action is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article 19, Section 15301 [Operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use], Section 15304 [minor public or private alterations in the condition of land, water, and/or vegetation which do not involve removal of healthy, mature, scenic trees except for forestry or agricultural purposes], and Section 15311(a) [On-premise signs] of the California CEQA Guidelines, as well as Article III, Section 1, Class 1(14), Class 4(7) and Class 11(1) of the City CEQA Guidelines.
2. APPROVE the proposed Agreement with LA Compost (Organization) for the operation and maintenance of a community compost hub (Premises) at the Sepulveda Garden Center located at 16633 Magnolia Boulevard, Encino, California 91436, for a term of five years, with one five-year option to extend at the discretion of the General Manager, Department of Recreation and Parks (RAP), substantially in the form included as Attachment 1 of the Board report dated June 4, 2026, attached to the Council file, subject to the approval of the City Attorney as to form.
3. AUTHORIZE the President and Secretary, Board, to execute the Agreement subsequent to all necessary approvals.
4. DIRECT the Chief Accounting Employee, RAP, to create a Cost Recovery Reimbursement Fees (CRRF) account for the deposit of future CRRF payments received from the Organization.
5. AUTHORIZE the RAP to make any technical corrections as necessary to carry out the intent of said Board Report.

Fiscal Impact Statement: The Board reports that the approval of the proposed Agreement will have no adverse impact on the RAP General Fund, as the Organization will be solely responsible for costs and expenses associated with the operation and maintenance of the Premises.

Community Impact Statement: None submitted

**TIME LIMIT FILE – AUGUST 3, 2026**

**(LAST DAY FOR COUNCIL ACTION – JULY 1, 2026)**

**SUMMARY**

At its meeting held on June 23, 2026, your Arts, Parks, Libraries, and Community Enrichment Committee considered the Board report, dated June 4, 2026, relative to the approval of the proposed Agreement with the Organization for the operation and maintenance of a community compost hub at the Sepulveda Garden Center. The term of the proposed Agreement is for a five-year term with one five-year extension option. After an opportunity for public comment was held, the Committee moved to approve the recommendations contained in the Board report, as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

ARTS, PARKS, LIBRARIES, AND COMMUNITY ENRICHMENT COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
JURADO:	YES
HERNANDEZ:	YES
NAZARIAN:	ABSENT

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**-NOT OFFICIAL UNTIL COUNCIL ACTS-**