



KAREN BASS
MAYOR

August 14, 2026

Honorable Members of the City Council
c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Erin Glenn to the Climate Emergency Mobilization Commission for the term ending June 30, 2031.

I certify that in my opinion Ms. Glenn is especially qualified by reason of training and experience for the work which shall devolve upon her, and that I make the appointment solely in the interest of the City.

Ms. Glenn will fill the vacancy created by the departure of Luis Martinez.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass".

KAREN BASS
Mayor

KB:lap

Attachment

COMMISSION APPOINTMENT FORM

Name: Erin Glenn
Commission: Climate Emergency Mobilization Commission
End of Term: 6/30/2031

Appointee Information

1. **Race:** Latinx/ Caucasian
2. **Gender:** female
3. **Council District and neighborhood of residence:** 7 - North Valley
4. **Are you a registered voter in the City of Los Angeles?** Yes
5. **Prior commission experience:**
6. **Highest level of education completed:** J.D. Southwestern Law School
7. **Occupation/profession:** Manager, California Civil Rights Department
8. **Experience(s) that qualifies person for appointment:** See attached resume
9. **Purpose of this appointment:** Appointment

Erin M. Glenn

Areas of Expertise

- | | | |
|---|--|---|
| <ul style="list-style-type: none">• 15 years leadership and management experience• Law and policy project development• Outreach and education• Project and campaign management | <ul style="list-style-type: none">• Community organizing• Legal research and writing• Immigration law• Political strategist• External relations• Governmental relations | <ul style="list-style-type: none">• Internal strategic planning• Community health• Bilingual community engagement• Development• Communications• Advocacy |
|---|--|---|
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State of Engagement Fellow, University of California, Berkeley (May 2026-Present)

- Design original project using UC Berkeley's, Possibility Lab IMPACT Model
- Create and develop a public awareness campaign that addresses sensitive legal topics involving discrimination, harassment, and retaliation
- Engage community leaders in participatory policy making
- Test and measure project outcomes using qualitative and quantitative data

California Department of Civil Rights, Outreach & Education Unit, Bilingual Outreach Manager (June 2024 – Present)

- Manages all Spanish-language outreach efforts, ensuring consistent communication and engagement with Spanish-speaking communities and stakeholders
- Collaborates with Staff Services Manager II on Spanish language community engagement and partnership strategies to advance the Civil Rights Department's goals and initiatives
- Collaborates with other State departments, community-based organizations, and elected officials to establish partnerships, focusing on outreach and education to Spanish-speaking and other communities across California.
- Collaborate with staff to create and distill legal documents from legalize to community friendly, plain language external facing educational materials
- Writes, translates, and reviews Civil Rights Department documents before public dissemination
- Conducts outreach and education activities, including presentations and training to underserved and over-burdened communities throughout California
- Civil Rights Department representative and thought partner for various government and community-based organization collaboratives, including the Department of Industrial Relation's Women in Construction Collaborative and the AAPI Equity Alliance API Human Trafficking Task Force

Para Los Niños, External Relations and Communications Manager (July 2022 – January 2024)

- Led the development and implementation of the organization's external relations policy and advocacy strategies, with a key focus on quality, affordable, and stable housing.
- Demonstrated proactive leadership by creating and leading a strategic government affairs strategy, fostering strong working relationships with elected officials
- Managed and developed new partnerships and protocols for education and outreach initiatives
- Led and implemented a communications strategy to raise the visibility of the organization internally and externally
- Cultivation of relationships to secure funding through political strategies, grants, and written proposals
- Researched and wrote a white paper on the importance of housing for the 0-5 population titled, The Negative Impacts of Poor Quality, Unaffordable, Unstable Housing on the Full Potential on Children Prenatal – Age 5.
- Led monthly Zoom meetings during the COVID-19 pandemic that consisted of breakout rooms, polls, chat monitoring, and translation for upwards of 100 community stakeholders
- Researched and wrote strategic plans detailing yearly goals for Community Transformation external relations and communication.
- Led organization efforts to collect and evaluate data from seventy-five community stakeholders.
- Organization representative for the California Community Foundation Immigrant Health Access Task Force and the Los Angeles Department of Transportation STEP/UBM Steering Committee

California ChangeLawyers, Network for Justice Fellowship (September 2018 -- October 2019)

- Led Network for Justice (NLJ) initiative to create an electronic hub of law/policy resources for academics, community-based organizations, elected officials, and community members to access when working on complex Latinx socio-economic, political, and cultural issues
 - This was an innovative project with the goal of making vital resources accessible online and available 24/7
- Convened and led the Network's monthly advisory committee meetings comprised of thought leaders ranging from academics, lawyers, policymakers, executives, elected officials, and community-based organization workers
- Traveled throughout the State of California to engage critical stakeholders on the impact and importance of a centralized database of legal and policy resources
- Presented the Network's database in real-time to critical stakeholders to display its utility and function
- Collaborated with legal scholars and community leaders to create the Network's political and legal strategy
- Utilized the Network's legal and political strategy to promote and highlight the advantages of a centralized database of legal and policy database
- Lead researcher and collaborator in planning a voting rights expert symposium sponsored by the Mexican American Legal Defense and Education Fund (MALDEF) and the Texas A&M University School of Law

Southwestern Law School, Law Clerk, Community Lawyering Clinic (August 2017– May 2018)

- Supervised Deferred Action for Childhood Arrivals (DACA) renewal application clinics
- Researched legal issues about asylum for LGBTQ DACA clients
- Managed and prepared U Visa cases for clients
- Assisted supervising attorney with partnership development between Southwestern and the Student Legal Services Center at California State University, Northridge (CSUN)
- Collaborated with supervising attorney on development and implementation of community lawyering curriculum
- Collaborated with legal clinic classmates on research and problem-solving tactics for clients with active deportation orders and other complex issues
- Prepared, conducted, and facilitated legal workshops for CSUN students related to personal injury issues

Immigrant Defenders Law Center, Externship, Children's Representation Project (May 2017 – August 2017)

- Managed and prepared Special Immigrant Juvenile Status (SIJS) cases for law center
 - These cases required the utmost urgency and sensitivity because of the juvenile status of the petitioners
 - Our close collaboration with social services offices and guardian ad litem was instrumental in establishing that it was in the juveniles' best interest to remain in the United States, underscoring the impact of our teamwork.
- Represented SIJS client in court under the California State Bar Practical Training of Law Students program
- Managed and prepared asylum cases for law center, i.e., drafted memos, briefs, and declarations for UVisa, Asylum, Special Immigrant Juvenile Status (SIJS), and Deferred Action (DACA) cases, contributing significantly to the law firm's operations
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Public Counsel/Southwestern Law School, Law Clerk, Homelessness Prevention Law Project (May 2015 – May 2018)

- Facilitated Connecting Angelenos to Resources and Essential Services (CARES) legal advocacy trainings at Public Counsel
 - The purpose of these outings was to check for due process violations on behalf of the State of California
 - Our team was instrumental in restoring critical benefits to the unhoused population we serviced
- Led CARES legal advocacy outings at various Department of Social Services (DPSS) offices throughout Los Angeles County
- Collaborated with Homelessness Prevention Law Project (HPLP) attorneys on memoranda highlighting housing issues impacting the unhoused population in Los Angeles
- Collaborated with HPLP managing attorney to create CARES Summer Report detailing due process violations
- Collaborated with Public Counsel and other Los Angeles area law schools to bolster and promote HPLP at law school resource fairs and club gatherings

Alliance for a Better Community, Health Policy and Community Engagement Coordinator (May 2012 – August 2013)

- Co-chair of The California Endowment's Building Healthy Communities – Boyle Heights Community Engagement Committee
- Lead planner and facilitator of The California Endowment's Healthy Schools Convening
- Collaborated with community partners to highlight critical issue areas impacting the Latino community in Boyle Heights
- Developed and implemented a bilingual community health parent engagement curriculum designed to address diabetes and obesity prevention
- Partnered with LAUSD and Los Angeles City officials to assess the correlation between Latino community health issues and the built environment of Boyle Heights
- Coordinated and implemented programs and policies, such as joint use to foster physical activity and community engagement for Latino students in Los Angeles
- Developed and implemented parent engagement strategies and activities, e.g., weekly parent walking meetings
- Collaborated with health policy coordinator to identify and inform policy goals based on community organizing data collection

**Asociación de Loncheros L.A. Familia Unida de California, Community Organizer (April 2008 – June 2009)
Chief Executive Officer (June 2009 – May 2012)**

- Successfully led and organized actions challenging unconstitutional legislation at local and state levels of government
- Utilized media outlets to maintain and promote public, political and legal support of "Lonchero/a" cause
- Cultivated and managed new and existing political and legal strategic alliances through coalition building with other non-profit and community-based organizations
- Directly responsible for developing infrastructure and implementation of programs and policies based on association advocacy goals
- Collaborated with board members to further association brand/development activities
- Communications management
 - Construction of messaging and other key information for media advisories and press releases for key media events
- Created and implemented public health, safety and leadership campaigns e.g., Campaña de Educación for association members
- Partnered with elected officials on various policy issues affecting immigrant street food vendors
- Save Our Taco Trucks, Taco Night action coordinator
- Instrumental in passage of Justicia Para Loncheros/Vendedores Ambulantes resolution, National Latino Congreso
- Led and coordinated the Lonchero Community Forum
 - This event was created to address issues lonchero/as faced due to police harassment and discrimination
- Led efforts for the successful incorporation of the first 501(c)(6) for catering food truck industry

Honors and Awards

- Author, Taco Trucks on the Streets: Where Food and Social Justice Meet, Los Angeles Public Interest Law Journal, Volume 3 <https://heinonline.org/HOL/LandingPage?handle=hein.journals/lapubinl3&div=2&id=&page=>
- Featured in Backstreet to the American Dream <https://masarevolution.com>
- Asociación de Loncheros L.A. Familia Unida de California Leadership Award
- Public Interest Law Service Award, Southwestern Law School

Education

- B.A. Anthropology, California State University, Northridge
- J.D. Southwestern Law School



August 14, 2026

Dear Ms. Glenn:

Congratulations! I am pleased to inform you of your appointment to the Climate Emergency Mobilization Commission for the term ending June 30, 2031, subject to confirmation by the Los Angeles City Council.

On behalf of the people of Los Angeles, thank you for your willingness to serve. Our boards and commissions are a vital part of the City's governance, and your leadership and expertise will play an important role in shaping the future of Los Angeles.

To move forward, there are a few steps you must complete prior to the Council's consideration of your appointment. My Commission Affairs team has prepared an attached checklist with deadlines and submission instructions, and they are available to support you throughout the confirmation process.

Once again, congratulations, and thank you for your commitment to serve the people of Los Angeles.

Sincerely,

A handwritten signature in black ink that reads "Karen Bass". The signature is fluid and cursive, with the first name "Karen" and the last name "Bass" clearly distinguishable.

KAREN BASS
Mayor

KB:lap

Attachment I
Ms. Erin Glenn
August 14, 2026

Nominee Check List

I. Within 7 days of appointment:

- ☐ Submit the completed forms, found on the last three pages of this letter, to: myr-commissions@lacity.org **OR** mail them to:

Office of the Mayor
Attn: Luz Portillo
200 N. Spring Street, Room 303
Los Angeles, CA 90012

 - Remuneration Form
 - Undated Separation Letters (2)
- ☐ Schedule a fingerprinting appointment to complete your background check.
 - The Commissions team will connect you with the Personnel Background Unit.
- ☐ Complete and file a Statement of Economic Interests (Form 700).
- ☐ Submit the CEC Form 60 (Ethics Clearance Form) to the City Ethics Commission.
 - The City Council cannot act on your nomination until the Ethics Department receives and submits your filings.
 - Note: you will be required to submit the same forms again after you are sworn in

II. Council Member Meetings:

You may be asked to meet with Councilmembers prior to your hearings.

- ☐ Your City Councilmember Monica Rodriguez
- ☐ Councilmember Adrin Nazarian, Chair of the Council Committee, considering your nomination

III. Public Meetings at City Hall:

- ☐ Energy and Environment Committee Hearing
 - The Clerk's office will contact you once your item has been scheduled.
- ☐ Full Council Hearing and Oath of Office
 - The Clerk's office will contact you once your item has been scheduled.

V. Standing Requirements

- Notify the Commissions team of any changes in address or contact information.
- If you wish to resign, you must submit a resignation letter to myr-commissions@lacity.org.