

COMMUNICATION FROM CHAIR, PERSONNEL AND HIRING COMMITTEE relative to the exemption of two Chief Management Analyst (Class Code 9182) positions for the Community Investment Department (CID) from the Civil Service pursuant to Charter Section 1001(d)(4).

Recommendation for Council action:

APPROVE the exemption of two Chief Management Analyst (Class Code 9182) positions for the Community Investment Department (CID) from the Civil Service pursuant to Charter Section 1001(d)(4).

Fiscal Impact Statement: None submitted by the CID. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report..

Community Impact Statement: None submitted

Summary:

On September 9, 2026, the Committee Chair considered an August 31, 2026 CID report relative to the exemption of two Chief Management Analyst (Class Code 9182) positions for the CID from the Civil Service pursuant to Charter Section 1001(d)(4). According to the CID, on August 13, 2026, the Board of Civil Service Commissioners approved civil service exemption, under Charter Section 1001(d)(4), for the two positions in the Community Investment Department (CID). A copy of the specific section of the Board of Civil Service Commissioners agenda reflecting exemption approval of these positions is attached to the CID report. The specific roles and responsibilities of each position are listed below:

Chief Management Analyst (NEW) - Office of Youth Development - Plans, directs, and oversees the Office of Youth Development's strategy, operations, and performance management within the Community Investment Department establishing objectives, timelines, accountability measures, and equity-focused priorities while ensuring service continuity and alignment with the Citywide Youth Development Strategic Plan. Leads interdepartmental coordination to strengthen youth policies, procedures, and the Youth Protection function; oversees the City's youth workforce development portfolio, including YouthSource Centers, Hire LA's Youth, the Summer Youth Employment Program, and other career pathway and re-engagement initiatives; and coordinates with departments, service providers, employers, educational institutions, and community partners to expand job readiness, work-based learning, placements, and seamless service delivery. Oversees the Olivia E. Mitchell L.A. Youth Council by ensuring equitable recruitment, meaningful youth engagement, accessibility, language access, timely stipends, and annual reporting on council activities and recommendations. Directs performance measurement, evaluation, and reporting by improving data quality, coordinating with CID's centralized evaluation team, and preparing analyses to inform policy, program, and

budget decisions. Coordinates with CID central units on budget, procurement, contract compliance, audits, and administrative requirements, and serves as the Office's senior liaison to the Mayor's Office, City Council, City departments, schools, philanthropy, and regional partners by preparing executive briefings, responding to youth-related motions, and advancing data-informed recommendations grounded in stakeholder input and best practices.

Chief Management Analyst (RESNEW) - Senior Services - Plans, directs, and implements policies, programs, and operations that address the needs of the City's diverse older adult population, including homelessness prevention, food security, health equity, and social engagement initiatives. Oversees the administration of federal, state, and philanthropic grants supporting senior services, ensuring compliance with funding, reporting, and regulatory requirements. Establishes division goals, objectives, budgets, and performance measures aligned with departmental and City strategic priorities; monitors financial performance and operational effectiveness; and provides expert analysis and recommendations to executive management and policymakers to improve service delivery, funding priorities, and organizational efficiency. Directs, through subordinate supervisors, the operations and staff of the Senior Services Division, including program, policy, and special grant functions, while overseeing budgeting, fiscal management, contracting, procurement, personnel administration, information technology coordination, and other administrative activities to ensure effective and accountable service delivery. These exemptions will enable CID to expand the candidate pool to the public, which will enhance CID's ability to attract candidates who possess the necessary background and experience to perform the functions of these positions effectively. These positions are 100% grant-funded. We kindly ask for your consideration of this request and appreciate your continued support in helping us fill these critical positions. Funding for these positions comes directly from grant funds, including related-costs. Accordingly, CID is requesting an exemption under Charter Section 1001(d)(4) and not under Charter Section 1001(b) – thus, this exemption approval will have no impact on the 150-position limit associated with exemptions under Charter Section 1001(b), as well as having no impact on the City's General Fund. After consideration, the Committee Chair moved to recommend approval of the exemptions as detailed above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

Councilmember Tim McOsker, Chair
Personnel and Hiring Committee

COUNCILMEMBER VOTE

McOSKER: YES

RODRIGUEZ: ABSENT

SOTO-MARTINEZ: ABSENT

ARL

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-NOT OFFICIAL UNTIL COUNCIL ACTS-