

APPLICATION FOR PRIVATE DRIVEWAY NAME ESTABLISHMENT

Dear Applicant,

The following information is being provided to assist you with your request for information regarding establishing the name for a private driveway.

Application Checklist

- ☐ Completed application
- ☐ Payment in the amount of \$4,628.82 (per to [LAMC Section 18.09\(G\)-Private Street Names](#) and [LAMC 61.03 – Surcharge for Equipment and Training](#)). These fees are non-refundable.
 - Checks: Make payable to the City of Los Angeles. Include a phone number on the “Note” line (your cancelled check is your receipt).
- ☒ On-Line Payment Processing: Please contact LGD, via email, at eng.landdev@lacity.org for more information
 - Additional fees, as set forth by the County Recorder of Los Angeles County will be collected by the Real Estate Division
- ☐ Consent of all property owners on the private driveway will be required prior to the name being established.
- ☐ Legal description, prepared by a licensed land surveyor or engineer describing the subject private driveway
- ☐ Map (drawn to scale) including:
 - ☐ Location and extent of the private driveway
 - ☐ Date
 - ☐ North point and scale
 - ☐ Name, address and telephone number of person(s) preparing the map
 - ☐ Width and alignment of the private driveway
 - ☐ Approximate layout of the lot or parcel of land adjoining the private street with the dimension of the frontage
 - ☐ Names and addresses of the abutting record owners
 - ☐ The location ties to existing public streets

All the above information and payment shall be submitted via email (eng.landdev@lacity.org) or by mail to:

City of Los Angeles, Bureau of Engineering
Permit Case Management Division,
Land Development Group
201 N. Figueroa, Suite 290
Los Angeles, CA 90012

Further information may be obtained by contacting LGD at (213) 202-3480 or via email at eng.landdev@lacity.org.

APPLICATION FOR PRIVATE DRIVEWAY NAME ESTABLISHMENT

Date of Application: 12.03.24

1. Applicant(s) ALEX WHITEHEAD / CREST REAL ESTATE C/O CALC URB
Calch Urban Investments One, LLC , Calch Urb
are the owner(s) or representative(s) of the owner(s) of the properties shown on the attached sketch or described below.
2. The private driveway is located between
CHARING CROSS ROAD AND LADERA - ALIGNED WITH N. CAROLWOOD DR
Property or legal description: SEE ATTACHED
3. Proposed Name: CAROLWOOD PLACE
4. Proposed name of establishment:
N/A - 3 SINGLE FAMILY PROPERTIES
5. Telephone number/ email at which I can be contacted during the day:
Phone Number with Area Code: 3037105566 Email: ALEX@CRESTREALESTAT
6. Applicant Signature: 
7. Owner's Signature: _____



Date: 12.11.2024

Re: Named Driveway Application - Carolwood Drive

To Whom It May Concern,

The Owlwood Estate is an estate comprised of three separate parcels located in the Holmby Hills neighborhood of Los Angeles, California. The original home on the estate was built in 1936.

The Owlwood Estate is currently undergoing significant renovation to the original home, and one of the parcels was recently sold, where a second single-family home will be constructed. As a result, a new, signalized entrance at the intersection of Sunset Boulevard and North Carolwood drive (See attached diagram) is planned, which will serve all three parcels. The new entrance and intersection will correct and improve the alignment between North Carolwood Drive and Owlwood, where the existing entrance to Owlwood currently sits west of North Carolwood Drive. Plans for the new entrance and signalized intersection have been submitted and are in their second round of B-Permit plan check.

A Named Driveway at the new entrance upon which all three parcels front is planned. The long-time address associated with Owlwood (all three parcels) is 141 South Carolwood Drive, Los Angeles, California, 90077. This address has been used in the sale of Owlwood multiple times in the past and is the current mailing address for the property. An online search of "141 South Carolwood" reconfirms this address, provides pages of results as being tied to the Owlwood Estate and includes map and street view results for the address. To our knowledge, it is the only South Carolwood Drive address in existence. All other Carolwood Drive addresses exist as North Carolwood Drive addresses and are located on said street, north of Sunset Boulevard.

Given the information above, it is the strong preference of the Owners of the Owlwood parcels that the Named Driveway be assigned the name of South Carolwood Drive, and that the parcels be assigned South Carolwood Drive address numbers. We believe there is a strong history through today supporting this being the name, and it wouldn't be confused with North Carolwood Drive, as this street begins and stays north of Sunset Boulevard.

Thank You,

Alex Whitehead | Director
(303) 710-5566
alex@CrestRealEstate.com
"Trusted through our Knowledge, Hard Work & Dedication"



11150 W. Olympic Blvd • Suite 700 • Los Angeles CA 90064
Office 310.994.6657 • CrestRealEstate.com

EXHIBIT "A"

LEGAL DESCRIPTION

PRIVATE DRIVEWAY

THAT PORTION OF LOT 1 OF TRACT NO. 8252, IN THE CITY OF LOS ANGELES, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 183 PAGES 23 AND 24 OF MAPS, IN THE OFFICE OF THE REGISTRAR-RECORDER / COUNTY CLERK OF SAID COUNTY, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEASTERLY CORNER OF SAID LOT 1; THENCE NORTHWESTERLY AND WESTERLY ALONG THE NORTHERLY LINE OF SAID LOT 1, THE FOLLOWING FOUR (4) COURSES:

- 1st. NORTH 67°12'20" WEST 160.00 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE SOUTHWESTERLY AND HAVING A RADIUS OF 250.00 FEET,
- 2nd. NORTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 25°29'27" AN ARC LENGTH OF 111.22 FEET TO THE **TRUE POINT OF BEGINNING**,
- 3rd. CONTINUING ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 01°30'33" AN ARC LENGTH OF 6.59 FEET,
- 4th. SOUTH 85°47'40" WEST 33.52 FEET;

THENCE LEAVING SAID NORTHERLY LINE, THE FOLLOWING NINE (9) COURSES:

- 1st. SOUTH 00°01'40" WEST 10.96 FEET TO THE BEGINNING OF A TANGENT CURVE CONCAVE NORTHWESTERLY AND HAVING A RADIUS OF 5.33 FEET,
- 2nd. SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 89°58'43" AN ARC LENGTH OF 8.38 FEET,
- 3rd. NORTH 89°59'38" WEST 4.68 FEET,
- 4th. SOUTH 00°00'22" WEST 81.38 FEET,

EXHIBIT "A"

- 5th. SOUTH 89°59'38" EAST 59.97 FEET,
- 6th. NORTH 00°00'23" EAST 81.38 FEET,
- 7th. NORTH 89°59'38" WEST 4.63 FEET TO THE BEGINNING OF A TANGENT
CURVE CONCAVE NORTHEASTERLY AND HAVING A RADIUS OF 5.33 FEET,
- 8th. NORTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF
90°00'55" AN ARC LENGTH OF 8.38 FEET,
- 9th. NORTH 00°01'17" EAST 13.82 FEET TO THE **TRUE POINT OF BEGINNING.**

CONTAINING 5,603 SQUARE FEET (0.13 ACRE).

SEE EXHIBIT "B" ATTACHED HERETO AND MADE A PART HEREOF.

Date: 11-26-2024

Prepared



Michal H. Kaznocha, P.L.S. No. 8330



SCALE: 1"=70'

EXHIBIT "B"

SHEET 1 OF 3



SUNSET BOULEVARD

NORTHWESTERLY COR.
LOT 1 OF R1

P.O.C.
NORTHEASTERLY
COR. LOT 1
OF R1

$R=250.00'$

$L=117.81'$

$\Delta=27^{\circ}00'00''$

$L=111.22'$

$\Delta=25^{\circ}29'27''$

$S85^{\circ}47'40''W$ 134.98'
100.74'

$N67^{\circ}12'17''W$ 160.00'

T.P.O.B.

PARCEL 1, INST. NO.
2024_____, O.R.

CALCH URBAN
INVESTMENTS TWO LLC
C/O FRIEDMAN & HUEY
ASSOCIATES LLP
627 LANDWEHR ROAD
NORTHBROOK, IL 60062

PRIVATE DRIVEWAY
SEE SHEETS 2 & 3
FOR DETAILS

PARCEL 2, INST. NO.
2024_____, O.R.

CALCH URBAN
RESIDENTIAL LLC
C/O FRIEDMAN & HUEY
ASSOCIATES LLP
627 LANDWEHR ROAD
NORTHBROOK, IL 60062

PARCEL 3, INST. NO.
2024_____, O.R.

200 S. CAROLWOOD DR. LLC
C/O GOLDRICH & KEST
5150 OVERLAND AVE.
CULVER CITY, CA 90230

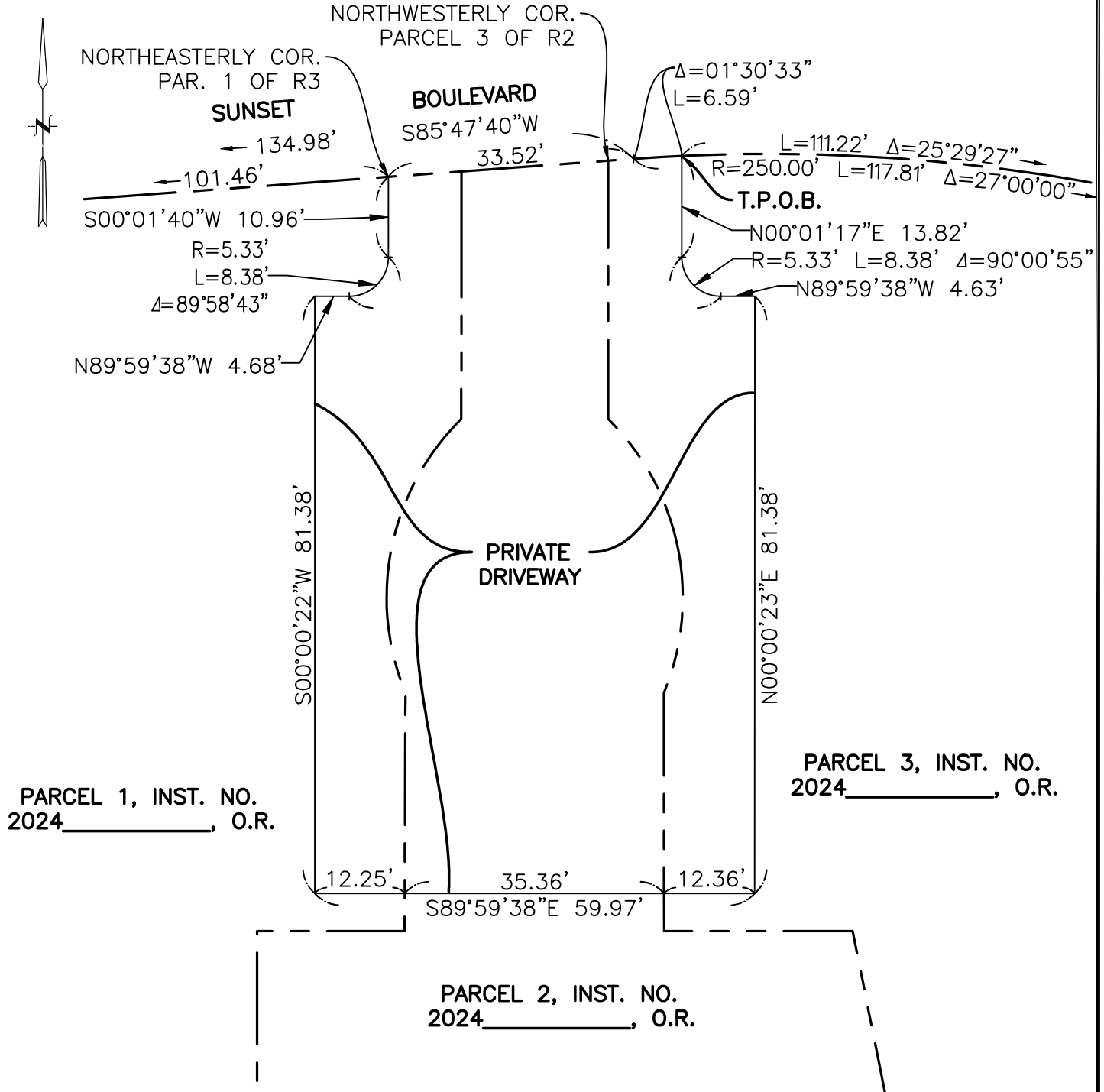
LEGEND:

R1: TRACT NO. 8252,
M.B. 183, PG. 23-24

SCALE: 1"=20'

EXHIBIT "B"

SHEET 2 OF 3



LEGEND:

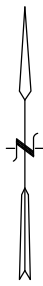
R2: INST. NO. 2024_____, O.R.

R3: INST. NO. 2024_____, O.R.

SCALE: 1"=20'

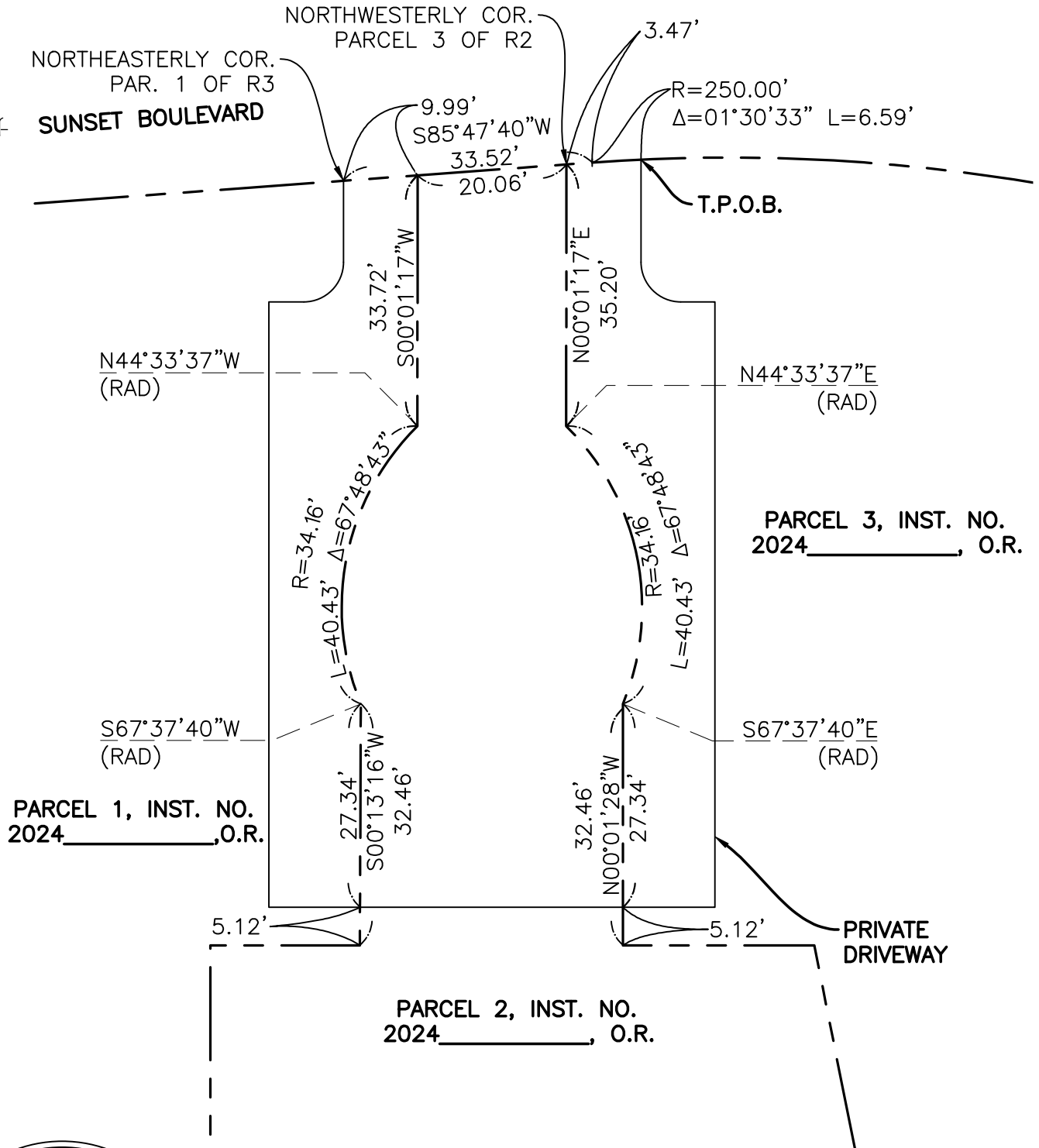
EXHIBIT "B"

SHEET 3 OF 3



NORTHEASTERLY COR.
PAR. 1 OF R3
SUNSET BOULEVARD

NORTHWESTERLY COR.
PARCEL 3 OF R2



PREPARED BY:

PRELIMINARY

MICHAL H. KAZNOCHA, P.L.S. 8330
CENTERGEO
2828 CALLE QUEBRACHO
THOUSAND OAKS, 91360
(323) 401-7776

DATE: 11/26/2024

LEGEND:

R2: INST. NO. 2024_____, O.R.

R3: INST. NO. 2024_____, O.R.

DEPARTMENT OF PUBLIC WORKS

City of Los Angeles

64495

Bureau of Engineering

IMPROVEMENT CASH BOND RECEIPT

PERMIT COUNTER: CENTRAL ☒ WLA ☐ HAR ☐ VALLEY ☐ LD & M ☐

\$ 393,000.00	MCB31447	10/26/2023	574208
AMOUNT	MISCELLANEOUS CASH BOND NO.	DATE	FUND TYPE

Tract/Parcel Map No. _____ R3 (Highway Dedication) ☐Zone Case No. CPC ☐ CUZ ☐ ZY ☐ YV ☐

Building Permit App. No. (R3/Sewer Avail.) _____

Project Location (Title) 1 Carolwood-lot line adjustment,Voluntary WorkCash Payment Only ☐ Cond. Nos. _____Street ☒ Sewer ☐ Stm. Drn. ☐ Trees ☒ St. Lts. ☐ Curb/Gutter/Sidewalk ☐LM ☐ Future Street/Alley ☐ Other _____

Subdivision Imp. Bond \$ _____ Subdivision L & M Bond \$ _____

All work shall be accomplished under permit issued by the Board of Public Works pursuant to Chapter 1, Article 2 (R3, Highway Dedication, Zoning Cases/Chapter 1, Article 7 (Subdivisions)/Chapter 6, Article 2 (General Improvements), L.A.W.C., and shall be completed on or before one year from this date, or two years from the date the final subdivision map is filed for record with the County Recorder.

CALCHURBAN RESIDENTIAL LLC

PARTY TO WHOM REFUND IS TO BE MADE (INDIV., CORP., ETC.)

113W.175th STREET

STREET ADDRESS

HOMEWOOD

CITY

IL

STATE

CITY CODE

CITY CODE 1847803480

TELEPHONE

NOTE: COMPLETE THE FOLLOWING:

Bond Ref. No. 21305

COUNCIL DIST. NO. 5

TID: 2023030246

CHECK # 6357501738

Received by John Crossen

DISTRIBUTION:

White—Office File

Blue—Bureau of Accounting

Pink—Bond Section

Yellow—Depositor

NOTICE: Any change in the above party entitled to a refund will require execution of an assignment of funds by the above party in triplicate with notarized signature.

PRINTED ON LINEMARK PAPER - HOLD TO LIGHT TO VIEW. FOR ADDITIONAL SECURITY FEATURES SEE BACK.

0063575

Office AU #

11-24

1210(8)

CASHIER'S CHECK

6357501738

Remitter: JACQUELINE SOUZA
Operator I.D.: k095032 u229101

October 20, 2023

PAY TO THE ORDER OF ***CITY OF LA***

**Three Hundred Ninety-Three Thousand and 00/100 -US Dollars **

\$393,000.00

Payee Address:

Memo: BR403182

WELLS FARGO BANK, N.A.
7100 N DURANGO DR
LAS VEGAS, NV 89149
FOR INQUIRIES CALL (480) 394-3122

VOID IF OVER US \$ 393,000.00



Authorized Signature

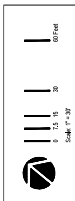
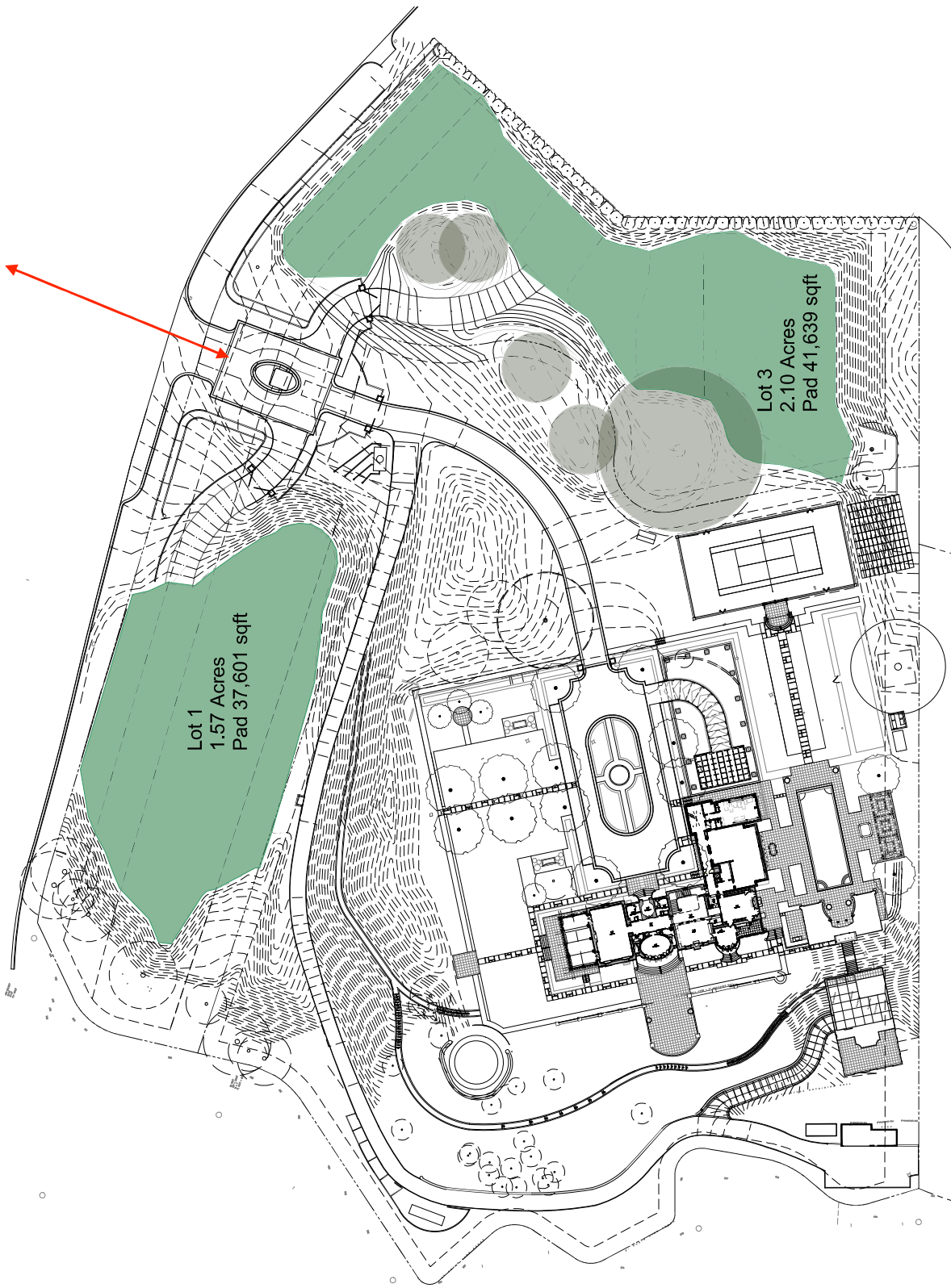


Authorized Signature

TID: 2023030246 / MCB31447 / Bond Ref. No. 21305

⑈6357501738⑈ ⑆121000248⑆4861 505469⑈

EXISTING CAROLWOOD DRIVE (PUBLIC STREET)



EPTDESIGN

Carolwood Properties

Single Entrance and Updated Driveways Lots 1 & 3

November 1, 2022

Service Request ID: 94331

Pending

Service Request

Attachments (7)

Record History

Clone

Service Request

Status:

Pending

Update

12/11/2024 2:06:00 PM : ALEX WHITEHEAD - Inquiry 4



Hello- We have put together a letter that explains our arguments and position requesting the South Carolwood Drive for our Named Driveway application. If we could set up a call to review with the appropriate parties, that would be great. Thank you!

Reply to - Inquiry 4

Rich text editor toolbar with icons for Bold (B), Italic (I), Underline (U), Strikethrough (ABC), Text Color (A), Bulleted List, Numbered List, Quote, Link, Unlink, Indent, and Outdent. Below the toolbar is a large text area for composing a reply.

Select Response(s)

Attachments:

Choose files

Browse

The maximum file size allowed is 50MB. Accepts ONLY .pdf, .jpg, .jpeg, .tif, .tiff and .png files.

10/11/2024 11:41:00 AM : ALEX WHITEHEAD - Inquiry 3



Hello- We are compiling all the documents for your review and wanted to confirm if the Named Driveway of "South Carolwood Drive" would be an option for us. If not, can you provide the options we have available to us so we can complete the submittal package appropriately? Thanks!

10/16/2024 10:39:00 AM : Sean - Reply to Inquiry 3

Hi Alex, I do not believe you can use "South Carolwood Drive", the reason is because there exists a public street with the same name to the north. There needs to be a distinction between a public street and private driveway/private streets/etc. And so you may suggest a different name, or if you'd like to keep Carolwood, perhaps you may utilize a different suffix, like "Place" or "Circle"

11/14/2022 3:50:00 PM : ALEX WHITEHEAD - Inquiry 2



1. Is this related to an existing open Map request? No Parcel Map or Tract Map, we are only performing a Lot Line Adjustment between the 3 parcels to create the new arrangement. 2. Is this associated with a B-Permit or other Permit? We have active building permits for all three sites to perform the work. We will have a B-Permit for the new curb-cut/alignment and some widening eventually (within a few months) but nothing active currently. 3. For

11/14/2022 4:14:00 PM : Sean - Reply to Inquiry 2

Understood, it sounds like to me the way to accomplish this is via the Private Driveway Name Establishment application. Once you have a B-Permit # for the traffic signal and plans, that is a good time to have this filed. In fact, in the application under reason, you can indicate it is required for the traffic signal installation and any other information you'd like to add. We will need information to process the request including the fee, legal and map of the driveway, and some other supporting information. The application is attached for your review. Please let me know if you have any questions about that request.

This is not final but so long as the alignment is in line or in proximity to Carolwood I don't foresee any objections to keeping that name. Possibly, the suffix may need to be different to distinguish the private driveway from the public street (you can opt for Terrace, or Lane)

Hope this clarifies, let me know if you have any questions, I will set this request to "Customer Action Required" so if/when you are ready to submit it can be via this ticket. Best, -Sean

11/9/2022 3:16:00 PM : ALEX WHITEHEAD - Inquiry 1

Q

We have a client developing 3 parcels along Sunset Avenue and they are all being accessed via the same driveway location on Sunset. We were hoping we could get a Named Driveway for the entrance area so that BoE could assign addresses off the named driveway. The property in question has historically been 141 Carolwood, and the owners would like to keep that address for the main parcel, and then assign the two other parcels with a Carolwood Address, similar to the attached. You can see that property was once accessed by Carolwood, the street was vacated some time ago. Now we are re-aligning the driveway and DOT is going to install a controlled street light at the intersection of Carolwood and our private driveway. We thought it reasonable to request Carolwood as a named driveway here.

11/14/2022 3:30:00 PM : Sean - Reply to Inquiry 1

Hi Alex, would you kindly answer a few questions so we can find the right application: 1. Is this related to an existing open Map request? 2. Is this associated with a B-Permit or other Permit? 3. For the re-alignment do you have plans available?

Let me know the above and I can find more details regarding fee and initiating this. I have a good guess already but let me know and I can point you more assuredly, best, -Sean

View Less -

Staff Internal Comments:
(Subject to California Public Records Act CPRA)

B I U S A |    |  |  

Customer

ALEX WHITEHEAD

Email

alex@crestrealestate.com

[All customer information \(show/hide\)](#)

Request Details

Select Agency:

Bureau of Engineering (BOE)

My Request Relates to (Service):

Address Issuance/Correction

Send My Request to (Office/Location):

Land Development Group

Assign To:

Sean Mizan

To Which of the Following Executive Directives Is This Project Related?

- ☐ Executive Directive 1
- ☐ Executive Directive 4
- ☐ Executive Directive 7

Reference Number

Permit Number/PCIS Number

Property/Job Address

10080 W SUNSET BLVD

BOE Valid Address: **Yes**

BOE District: **West LA**

Council District: **5**

Property/Job Zip

90077

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Department of Public Works, City of Los Angeles.

[Version 1.2](#)



CITY OF LOS ANGELES
DEPARTMENT OF TRANSPORTATION

August 14, 2024

TRAFFIC
CONTROL
REPORT

5 – Western District, SR# 1-4867415891
Carolwood Dr (E. jog) & Sunset Blvd
Supersedes TCR dated: February 15, 2023

TRAFFIC SIGNAL

DETERMINATIONS

1. That a new traffic signal, along with appropriate signs, marked crosswalks, red curb zones, and pavement markings, be authorized for installation at the intersection of the east jog of Carolwood Drive and Sunset Boulevard. (L.A.M.C. Sections 80.07(d), 80.08, 80.08.2, 80.37, and 80.55)
2. That protected-only left-turn signal phasing be authorized for eastbound Sunset Boulevard at the east jog of Carolwood Drive as part of the operation of the traffic signal. (L.A.M.C. Sections 80.07(a) and (d), and 80.08.2)
3. That protected/permissive left-turn phasing be authorized for westbound Sunset Boulevard at the east jog of Carolwood Drive as part of the operation of the traffic signal. (L.A.M.C. Sections 80.07(a) and (d) and 80.08.2)
4. That the traffic signal be fully actuated and feature appropriate hardware to support rest-in-red operation. (L.A.M.C. Sections 80.07(d) & 80.08)
5. That the traffic signal be designed and constructed under the B-Permit process of the Bureau of Engineering with all costs of design and construction to be borne by the Permittee.

DISCUSSION

The Department of Transportation received a traffic engineering analysis from KOA Corporation for a traffic signal at the intersection of the east jog of Carolwood Drive and Sunset Boulevard. This analysis was conducted to support a large, two-parcel residence located at 10100 and 10080 Sunset Boulevard that will feature two large driveways (one of which faces the east jog of Carolwood Drive).

The following attributes apply to Sunset Boulevard at the east jog of Carolwood Drive: A roadway classification of “Avenue I” in the Mobility Plan 2035 Element of the City’s General Plan, average daily traffic of approximately 29,000 vehicles; a posted speed of 35 miles per hour; two full-time through lanes in each direction with a two-way left-turn lane and no parking on either side of the street. Carolwood Drive is classified as a “Local Street”. The nearest traffic signals along Sunset Boulevard are located approximately 3,750 feet to the west – at the east jog of Beverly Glen Boulevard, and 2,500 feet to the east – at Whittier Drive in the City of Beverly Hills. There are Metro bus stops located on both sides of the street.

Results of KOA’s analysis indicate that this intersection satisfies the Department’s “Eight Hour Volume”, “Four Hour Volume”, and “Coordinated Signal System” warrants for the installation of a traffic signal. Additionally, the geometry of the roadway restricts visibility of westbound through traffic for drivers preparing to make an eastbound left turn from Sunset Boulevard onto the east jog of Carolwood Drive.

Therefore, the eastbound approach satisfies the Department's "Geometry" guideline for protected-only left-turn signal phasing based on restricted sight distance per LADOT Standard Drawing S-497.0. As a result, the westbound approach satisfies the Department's "Opposing Direction" guideline for the installation of protected/permissive left-turn phasing. Additionally, since the intersection is isolated and far from adjacent signalized intersections, designing the signal to accommodate rest-in-red operation is appropriate to address any speeding issues.

The installation of a traffic signal and left turn signal phasing, as described in the Determinations, will promote the safe and orderly movement of vehicular and pedestrian traffic at this intersection, and is therefore, justified.

Recommended by:



Rudy Guevara, P.E.
Transportation Engineer
Western District

Approved by:



Vincent Chan, P.E.
Senior Transportation Engineer
District Operations – Coastal Area Division

cc: Councilmember Katy Yaroslavsky, 5th District, Attn.: George Hakopiants & Jarrett Thompson
KOA Corporation, Attn.: Diana Skidmore & George Rhyner
LADOT Project Coordination and Evaluation, Attn.: Tim Conger
LADOT West Los Angeles Development Review, Attn.: Robert Sanchez & Freddy Garcia