

Office of the City Engineer

Los Angeles, California

To the Public Works Committee

Of the Honorable Council

Of the City of Los Angeles

September 3, 2026

Honorable Members:

C. D. No. 5

SUBJECT:

Carolwood Place – Private Driveway Name Establishment at Sunset Boulevard between Carolwood Drive and Ladera Drive – R/W No. 36000-2598

RECOMMENDATIONS:

- A. That the name of the private driveway on Sunset Boulevard, shown on Exhibit A, be established as **Carolwood Place** (Private Driveway).
- B. That the Council find that the name establishment is exempt from the California Environmental Quality Act of 1970, pursuant to Article III, Class 5(4) of the City's Environmental Guidelines.
- C. That the City Clerk be instructed to the following:
 - 1. A copy of the City Council's action on this matter to the Board of Supervisors of the County of Los Angeles pursuant to Section 34092 of the Government Code.
 - 2. A copy of the City Council's action on this matter to the Department of Transportation, Bureau of Development Services, West Los Angeles and Coastal Development Review, 100 S. Main Street, 10th floor, CALTRANS BUILDING, Los Angeles, CA 90012, ladot.devreview.wla@lacity.org.
 - 3. A copy of the City Council's action on this matter to the Department of Transportation, Sign Manufacturing Shop, 555 Ramirez Street, Los Angeles, CA 90012, Sign Shop Supervisor, Dale Cruz.
- D. That the following be notified of the time and place of the Public Works Committee and City Council meetings to consider this matter:
 - 1. City of Los Angeles
General Services Department
Asset Management Division

111 E. 1st Street, Room 201
Los Angeles, CA 90012

2. Crest Real Estate
Attn: Alex Whitehead
11150 W. Olympic Blvd Suite 700
Los Angeles CA 90064

FISCAL IMPACT STATEMENT:

A fee of \$4,628.82 was collected pursuant to Section 18.09 of the Municipal Code.

TRANSMITTALS:

1. Application dated December 3, 2024, from Alex Whitehead of Crest Real Estate.
2. Letter dated December 11, 2024, from Alex Whitehead of Crest Real Estate
3. Exhibit A, location map.
4. Legal Descriptions and Maps of the proposed name establishment area
5. Traffic Control Report dated August 14, 2024, from the Los Angeles Department of Transportation

DISCUSSION:

Request: The petitioner, Alex Whitehead of Crest Real Estate, representing the owner of the properties, Calc Urban Residential, LLC, is requesting the City to establish the name of the private driveways lying off Sunset Boulevard between Carolwood Drive and Ladera Drive, as shown on Exhibit A, as **Carolwood Place**.

The petitioner is requesting the name establishment for the driveway because the Los Angeles Department of Transportation (LADOT) is requiring all signalized intersections to have identifying names. The driveway is proposed to be named Carolwood Place (Private Driveway).

Determination of the proposed signalization intersection was completed by LADOT. LADOT has stated in their Traffic Control Report dated August 14, 2024, that “The installation of a traffic signal and left turn signal phasing, as described in the determinations, will promote the safe and orderly movement of vehicular and pedestrian traffic at this intersection, and is therefore, justified”.

The name establishment for the private driveway is required to install a new signalized traffic intersection under B-Permit BR-403182.

No objections to the proposed name establishment have been received.

The naming of the private driveway does not signify that it is either a public street or approved private street and is for identification purposes only.

The purpose of the name establishment shall be limited to the scope of the signalization of the driveway only and for addressing purposes.

Upon adoption of the Report by the City Council, the adjoining property owners and concerned agencies will be notified of the name establishment.

Respectfully submitted,


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Hui M. Huang, P.E.
Principal Civil Engineer
Permit Case Management Division
Bureau of Engineering

HMH//TH/MM/aa