FORM GEN. 160

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: September 30, 2026

To: The City Council

From: Matthew W. Szabo, City Administrative Officer

Subject: **SALARY ADJUSTMENT FOR THE EXECUTIVE DIRECTOR, CITY ETHICS COMMISSION – ORDINANCE AMENDING SCHEDULE "A" OF LOS ANGELES ADMINISTRATIVE CODE SECTION 4.61**

RECOMMENDATIONS

The City Administrative Officer (CAO) recommends the following actions:

1. That the City Council, subject to the approval of the Mayor, adopt the attached ordinance, approved as to form and legality by the City Attorney, amending Schedule "A" of Los Angeles Administrative Code Section 4.61, to provide a salary adjustment for the Executive Director, City Ethics Commission (Code 0013), as approved by the City Ethics Commission; and

2. That the City Council authorize:

   A. The CAO, upon accretion of the class to a bargaining unit, to technically correct the appropriate Memorandum of Understanding to reflect the salaries approved by ordinance; and

   B. The Controller and the CAO to correct any clerical or technical errors in the above ordinance.

SUMMARY

On November 5, 2024, City of Los Angeles voters approved an amendment to Los Angeles City Charter Section 701(a) that allows the City Ethics Commission ("Commission") to set the salary for the Executive Director, City Ethics Commission (Code 0013) by establishing a salary range that is consistent with other City general managers who perform similar duties and setting a salary from within that established salary range. In the Commission's Resolution dated August 19, 2026, the Commission determined that the M-9 salary range is appropriate for the Executive Director, City Ethics Commission and set an annual salary of $346,044.24, which falls within the M-9 salary range. The same Resolution also approved salary adjustments for the Executive Director, City Ethics Commission, consistent with those provided to other non-represented employees. The Commission's approved salaries are shown in the table below:

Salary Adjustments and Range Establishment for the Executive Director, City Ethics Commission					
Effective Date	**Increase**	**Action**	**Schedule**	**Annual**	**Range M-9**
6/14/2026		Commission-Approved Salary	11033(12)	$346,044.24	$218,049 - $386,488
06/28/2026	4%	Cost of Living Adjustment	11474(12)	$359,887.68	$226,777 - $401,940
12/27/2026	2%	Cost of Living Adjustment	11701(12)	$367,091.28	$231,308 - $409,978
6/27/2027	2%	Cost of Living Adjustment	11938(12)	$374,441.04	$235,944 - $418,184
12/26/2027	2%	Cost of Living Adjustment	12177(12)	$381,936.96	$240,664 - $426,557
7/1/2028	0%	Cost of Living Adjustment	12177(12)	$381,936.96	$240,664 - $426,557

The ordinance submitted herein amends the salary for the classification of Executive Director, City Ethics Commission (Code 0013) in the City's classification listing in Schedule "A" of the Los Angeles Administrative Code Section 4.61, at the Commission's approved salaries shown in the table above.

FISCAL IMPACT

The cost associated with adjusting the salary of the Executive Director, City Ethics Commission position will be absorbed within budgeted funds by the City Ethics Commission for Fiscal Year 2026-27.

MWS:PAG:SAO:0727062

Attachments