LOS ANGELES POLICE COMMISSION

BOARD OF
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EXECUTIVE OFFICE
POLICE ADMINISTRATION BUILDING
100 WEST FIRST STREET, SUITE 134
LOS ANGELES, CA 90012-4112

(213) 236-1400 PHONE
(213) 236-1410 FAX
(213) 236-1440 TDD

October 2, 2026

BPC #26-288

The Honorable Karen Bass
Mayor, City of Los Angeles
City Hall, Room 303
Los Angeles, CA 90012

The Honorable City Council
City of Los Angeles, Room 395
c/o City Clerk's Office

Dear Honorable Members:

RE: 2026 PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT PROGRAM

At the regular meeting of the Board of Police Commissioners held on Tuesday, September 22, 2026, the Board APPROVED the Department's report regarding the above-referenced matter.

Accordingly, this report is respectfully submitted for your consideration and approval.

Respectfully,

BOARD OF POLICE COMMISSIONERS

REBECCA MUNOZ
Commission Executive Assistant

Attachment

c: Chief of Police

BS 9/17/26
26-288

INTRADEPARTMENTAL CORRESPONDENCE

September 22, 2026
14.1

TO: The Honorable Board of Police Commissioners

FROM: Chief of Police

SUBJECT: TRANSMITTAL OF THE APPLICATION AND AWARD FOR THE 2026 PAUL COVERDELL FORENSIC SCIENCE IMPROVEMENT PROGRAM FROM THE CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

RECOMMENDED ACTIONS

1. That the Board of Police Commissioners (Board) REVIEW and APPROVE this report.

2. That the Board TRANSMIT the attached grant application and award for the 2026 Paul Coverdell Forensic Science Improvement Program, pursuant to Administrative Code Section 14.6(a), to the Mayor, Office of the City Administrative Officer (CAO), Chief Legislative Analyst, and to the City Clerk for committee and City Council consideration.

3. That the Board REQUEST the Council, subject to approval of the Mayor, to:

   A. AUTHORIZE the Chief of Police, or his designee to retroactively APPLY for, and ACCEPT the grant award, after a review of the terms and conditions by the City Attorney, for the 2026 Paul Coverdell Forensic Science Improvement Program in the amount of $119,255 from the California Governor's Office of Emergency Services (Cal OES), for the period of July 1, 2026, through June 30, 2027;

   B. AUTHORIZE the Chief of Police, or his designee, to negotiate and enter into a grant award agreement for the 2026 Coverdell Forensic Science Improvement Program, subject to the approval as to form by the City Attorney;

   C. AUTHORIZE the Los Angeles Police Department (LAPD) to spend up to the grant amount of $119,255 in accordance with the grant award agreement;

   D. AUTHORIZE the LAPD to submit grant reimbursement requests to the grantor, and deposit grant receipts in the Police Department Grant Fund No. 339, Department No. 70;

   E. AUTHORIZE the LAPD to prepare the Controller's instructions for any technical adjustments, as necessary to implement Mayor and Council intentions, subject to the approval of the CAO, and AUTHORIZE the Controller to implement the instructions;

F. AUTHORIZE the Controller to establish a grant receivable and appropriate $119,255 within the Police Department Grant Fund No. 339, Department No. 70, account number to be determined, for the disbursement of the 2026 Paul Coverdell Forensic Science Improvement Program;

G. AUTHORIZE the Controller to increase appropriations and transfer, on an as-needed basis, from the Police Department Grant Fund No. 339, Department No. 70, account number to be determined, to Fund No. 100, Department No. 70, account numbers and amounts as follows:

Account No. 001090	Overtime Civilian	$113,360
Account No. To Be Determined	Related Costs	$5,895

DISCUSSION

The LAPD is seeking retroactive approval to apply for and accept a $119,255 grant award for the 2026 Paul Coverdell Forensic Science Improvement Program, from Cal OES for the period of July 1, 2026 through June 2027. There are no matching funds required.

The 2026 Paul Coverdell Forensic Science Improvement Program provides funding to aquire and maintain accreditation; improve the quality and timeliness of forensic services; to eliminate a backlog in the analysis of forensic science evidence; and, to train, assist and employ forensic laboratory personnel. The Forensic Science Division and Technical Investigation Division propose to use funds to support extended work hours for analysts to increase field response, firearm and latent print analysis, technical and administrative reviews, and staff training. The grant will provide funding for professional staff overtime in the amount of $113,360 and $5,895 for associated fringe benefits.

If you require additional information, please contact Senior Management Analyst II Barbra Montesquieu, Officer in Charge, Grants Section, at (213) 486-0380.

Respectfully,

FOR:

JIM McDONNELL
Chief of Police

BOARD OF POLICE COMMISSIONERS
Approved September 22, 2026
Secretary Rebecca Munoz

Attachments

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT SUBAWARD FACE SHEET

This Grant Subaward Face Sheet summarizes the Grant Subaward for **CQ26022901**

The full Grant Subaward includes all application information provided by the Subrecipient, all attestations, and requirements included in the Program Supplemental. Subrecipients can access, download, and print the full Grant Subaward in the Grants Central System.

1. **Subrecipient** City of Los Angeles - Police Department **1a. UEI#:** ZRXCMNNSUEJ1
2. **Implementing Agency:** Los Angeles Police Department
3. **Location of Project/Services:** Los Angeles (City) Los Angeles County (County) 90032-4210 (Zip+4)
4. **Program:** Paul Coverdell Forensic Science Improvement Act - CQ26
5. **Grant Subaward Performance Period/Period of Performance:** 7/1/2026 to 6/30/2027
6. **Indirect Cost Use:** **Federally Approved ICR (if applicable):** %

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
2025	2025 FSIA		$119,255	$119,255			$0	$119,255
	Total Project Cost		$119,255	$119,255				$119,255

Authorized Agent

Federal Employer Identification #: 95-6000735

Jim McDonnell	Chief of Police	Jim McDonnell	6/30/2026
Name	Title	Signature	Date

100 W 1st St Attn Lapd Grants Section	Los Angeles	90012-4112
Payment Mailing Address	City	ZIP Code

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposed of this expenditure stated above.

Jennifer McIntire	8/24/2026	Mary Rucker	8/24/2026
Cal OES Fiscal Officer	**Date**	**Cal OES Director or Designee**	**Date**

Awarding Official Contact - Cal OES			
Name	**Title**	**Address**	**Phone**
Caroline Thomas Jacobs	Director	3650 Schriever Avenue, Mather CA 95655	916-845-8506

Program Description

The purpose of the Program is to provide funding to acquire and maintain accreditation; to improve the quality and timeliness of forensic services; to eliminate a backlog in the analysis of forensic science evidence; to train, assist and employ forensic laboratory personnel and medicolegal death investigators, as needed to eliminate such a backlog; to address emerging forensic science issues; to educate and train forensic pathologists; and to fund medicolegal death investigation systems to facilitate accreditation of medical examiner and coroner offices and certification of medicolegal death investigators.

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT SUBAWARD FACE SHEET

This Grant Subaward Face Sheet summarizes the Grant Subaward for **CQ26022901**

The full Grant Subaward includes all application information provided by the Subrecipient, all attestations, and requirements included in the Program Supplemental. Subrecipients can access, download, and print the full Grant Subaward in the Grants Central System.

	2025 FSIA
State/Federal	Federal
ENY	2026
Chapter #	19
Service Location	18625
Item #	0690-102-0890
State Budget Program #	523
FAIN	15PBJA-25-GG-02152-COVE
Performance Period	10/01/25 - 09/30/27
State Budget Fund	Federal Trust Fund
Assistance Listing	16.742
Program	Paul Coverdell Forensic Science Improvement Act - CQ26
Match Required	No
Project ID	OES25FSIA000012
Amount	$119,255
Speed Chart	2026-18625
Grantor	Bureau of Justice Assistance
Federal Award Date	05/22/2026
Research & Development Program	No

Budget Summary

Grant Subaward #: CQ26022901

Subrecipient: City of Los Angeles - Police Department

Date Downloaded: 8/31/2026 12:43:30 PM

PERSONNEL COSTS

Line Item Identifier	Description	FTE	Calculation	2025 FSIA		Total
				FS	Match	
Civilian Overtime	*NON-OPIOID RELATED* Overtime for forensic activities a.FSD – Field and Firearm Operations Unit (FFO) to complete firearm-related analyses and the necessary review activities (including complex microscopic comparisons and timely NIBIN operations), general crime scene processing and bullet path analysis, and internal training activities. b.TID - Latent Print Unit (LPU) and Electronics Unit to complete analysis needed for Part One crimes and prioritized and expedited cases.	0.464423		$119,255		$119,255

	2025 FSIA		Total
	FS	Match	
Budget Total	$119,255	$0	$119,255
Allocation Plan Total	$119,255	$0	$119,255
Over/Under	$0	$0	$0

Programmatic Narrative Form

Narrative Questions/Responses

Question 1

Describe the plan to implement a program intended to improve the quality and timeliness of forensic science or medical examiner/coroner's office services in the state.

The Los Angeles Police Department will utilize the CQ26 program funds to support overtime and fringe benefit personnel costs in both the Forensic Science Division (FSD) and Technical Investigation Division (TID). The overtime funds will improve the quality and timeliness of forensic science services through extended work hours and ensuring staff are compensated in cash instead of additional time off when working overtime.
a. FSD – Field and Firearm Operations Unit (FFO) to complete firearm-related analyses and the necessary review activities (including complex microscopic comparisons and timely NIBIN operations), general crime scene processing and bullet path analysis, and internal training activities.
b. TID - Latent Print Unit (LPU) and Electronics Unit to complete analysis needed for Part One crimes and prioritized and expedited cases.

Question 2

Indicate how backlogs will be eliminated in the analysis of forensic science evidence, including, but not limited to, a backlog with respect to firearms examination, latent prints, impression evidence, toxicology, digital evidence, fire evidence, controlled substances, forensic pathology, questioned documents, and trace evidence.

The City of Los Angeles instituted a hiring freeze in January 2024, and both FSD and TID struggle to maintain timely forensic services with dozens of vacancies unfilled and continuing attrition. Staff in FSD and TID regularly work overtime to conduct forensic analyses; however, City funds are limited, and staff are compensated with 1.5 hours of time off for each hour of overtime worked. The grant funds for overtime are essential to maintain unit operations because staff will be compensated in cash and will return to duty instead of taking time off.

Currently, the TID is working 230 latent print requests and 137 cell phone extractions and while the FSD Field and Firearms Operations Unit is managing 226 open requests, with 4 requests over 90 days and considered "backlogged". The funding will be used to reduce or eliminate backlogs by analyzing latent print and digital evidence, performing firearms-related analyses, completing technical and administrative reviews for these forensic analyses, and training additional staff to perform these tasks. Additionally, the grant funds will be used to support overtime for crime scene response, allowing staff to return to duty and complete requests for analysis.

Question 3

Describe the plan to employ, train, and assist, forensic laboratory personnel and medicolegal death investigators, as needed, to eliminate backlogs.

The Los Angeles Police Department will utilize the CQ26 program funds to support overtime and fringe benefit personnel costs in both the FSD (Field and Firearm Operations Unit) and TID (Latent Print Unit and Electronics Unit). The overtime funds are needed to maintain unit efficiency while reducing and eliminating backlogs by performing forensic analyses and related technical and administrative reviews, responding to and processing crime scenes, as well completing internal training activities in the Field and Firearm Operations Unit.

Question 4

Describe the plan to address any emerging forensic science issues (such as statistics, contextual bias, and uncertainty of measurement) and emerging forensic science technology (such as high-performance automation, statistical software, and new types of instrumentation).

The analysis of latent prints combines the use of technology such as Multimodal Biometric Identification System (MBIS) and trained experienced specialists to make the comparison latent prints against known fingerprints in databases, aiding in criminal investigations and identifications. Bias is greatly diminished as the forensic print specialists conduct the searches in MBIS and then confirm the results via a manual comparison. Those results are also verified by an independent analyst prior to reporting any results to the investigators.

The analysis of digital evidence uses various specialized hardware and software—most notably the Universal Forensic Extraction Device (UFED) to extract, unlock, and analyze data from encrypted and locked mobile devices. Bias is greatly diminished as police surveillance specialists confirm the extracted files and verify the validity and extent of the Search Warrants before accessing the mobile devices.

Question 5

How will forensic pathologists be trained on appropriate protocols?

N/A – the program funds will not be used for this activity.

Question 6

Indicate whether Grant Subaward funds will be utilized to facilitate accreditation of medical examiners' and coroners' offices and certification of medicolegal death investigators?

N/A – the program funds will not be used for this activity.

Application Information Form

Application Information

Program:
Paul Coverdell Forensic Science Improvement Act - CQ26

Grant Subaward Performance Period:
07/01/2026 to 06/30/2027

Subrecipient:
City of Los Angeles - Police Department

Subrecipient UEI:
ZRXCMNNSUEJ1

Subrecipient Federal Employer ID:
95-6000735

Implementing Agency:
Los Angeles Police Department

Payment Address

Address:
100 W 1st St

Address 2:
Attn Lapd Grants Section

City:
Los Angeles

State:
California

ZIP Code:
90012-4112

County:
Los Angeles County

[ ] By selecting this checkbox, I am verifying that the provided address was unable to be validated.

Have you received a Grant Subaward from Cal OES within the last 12 months?

If no, upload a completed Payee Data Record (Std. 204).

[X] Yes [ ] No

Has the payment mailing address changed for this Grant Subaward within the last six months or since you last submitted a Payee Data Record (Std. 204)?

If yes to either, upload a completed Payee Data Record (Std. 204).

[ ] Yes [X] No

Upload completed Payee Data Record (Std. 204) here.

Primary Location of Project/Services

Address:
1800 Paseo Rancho Castilla

City:
Los Angeles

County:
Los Angeles County

Zip Code:
90032-4210

Contact Information Form

Grant Subaward Contacts

Grant Subaward Director:

Person:	Kristine Takeshita				
First Name:	Kristine	**Last Name:**	Takeshita		
Title:	Police Administrator I				
Phone:	(323) 415-8112	**Email:**	V8485@lapd.online		
Address:	1800 Paseo Rancho Castilla				
City:	Los Angeles	**State:**	California	**Zip Code:**	90032-4210

Grant Subaward Financial Officer:

Person:	Barbra Montesquieu				
First Name:	Barbra	**Last Name:**	Montesquieu		
Title:	Sr. Management Analyst				
Phone:	(213) 486-0380	**Email:**	n3202@lapd.online		
Address:	100 West First Street, Suite 1061				
City:	Los Angeles	**State:**	California	**Zip Code:**	90012-4112

Grant Subaward Programmatic Point of Contact:

Person:	Allison Manfreda				
First Name:	Allison	**Last Name:**	Manfreda		
Title:	Assistant Laboratory Director				
Phone:	(323) 415-8114	**Email:**	N3179@lapd.online		
Address:	800 Paseo Rancho Castilla				
City:	Los Angeles	**State:**	California	**Zip Code:**	90032-4210

Grant Subaward Financial Point of Contact:

Person:	Monique Jones				
First Name:	Monique	**Last Name:**	Jones		
Title:	Management Analyst				
Phone:	(213) 486-0380	**Email:**	V8926@lapd.online		
Address:	100 West First Street, Suite 942				
City:	Los Angeles	**State:**	California	**Zip Code:**	90012-4112

Chair of the Governing Body:

Person:	Other				
First Name:	Marqueece	**Last Name:**	Harris-Dawson		
Title:	City Council President				
Phone:	(213) 476-7008	**Email:**	councilmember.harris-dawson@lacity.org		
Address:	200 N. Spring St., Room 450				
City:	Los Angeles	**State:**	CA	**Zip Code:**	90012-4112

Grant Subaward Authorized Agent:

[ ] Barbra Montesquieu
[X] Jim McDonnell

Grant Subaward Assurances Form

Applicable Grant Subaward Assurances

This document is a binding affirmation that the Subrecipient will comply with the assurances required by the federal program/fund source.

Assurance	Acknowledgement
Federal Fund Grant Subaward Assurances - 2026 FSIA.pdf	X
Program Standard Assurance Addendum	X
Standard Certification of Compliance	X

Subrecipients expending $1,000,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

[X] Subrecipient expends $1,000,000 or more in federal funds annually.

[ ] Subrecipient does not expend $1,000,000 or more in federal funds annually.

Federal Funding Accounting and Transparency Act (FFATA)

In the preceding year, did the Subrecipient receive:

Has the Subrecipient received $30,000,000 or more in federal funds in the preceding fiscal years?	[X] Yes	[ ] No
Does the amount of federal funds received, equal 80% or more of the Subrecipient's annual gross revenue?	[ ] Yes	[X] No

Programmatic Narrative Form

Narrative Questions/Responses

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N/A – the program funds will not be used for this activity.

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N/A – the program funds will not be used for this activity.

Subrecipient Risk Assessment Form

Assessment Questions

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding.

How many years of experience does your current grant manager have managing grants?	>5 years
How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
How many grants does your organization currently receive?	>10 grants
What is the approximate total dollar amount of all grants your organization receives?	$73,000,000
Are individual staff members assigned to work on multiple grants?	Yes
Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
How often does your organization have a financial audit?	Annually
Has your organization received any audit findings in the last three years?	Yes
Do you have a written plan to charge costs to grants?	Yes
Do you have written procurement policies?	Yes
Do you get multiple quotes or bids when buying items or services?	Always
How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 years
Do you have procedures to monitor grant funds passed through to other entities?	Yes

Funding Source Allocation

Funding Source Allocation

Funding Source Name	Fiscal Year	Type	Amount Available	Total Match Amount Required	Available Funding Total	Funding Requested	Cash Match Amount	In Kind Match Amount	Total Project Costs
2025 FSIA	2025	Federal	$119,255		$119,255	$119,255	$0	$0	$119,255
			$119,255	**$0**	**$119,255**	**$119,255**	**$0**	**$0**	**$119,255**

Budget Cost Categories

Cost Form Selection(s)

[X] **Personnel Costs**
[ ] **Volunteer Costs**
[ ] **Contractor/Consultant Costs**
[ ] **Rent Costs**
[ ] **Travel Costs**
[ ] **Equipment Costs**
[ ] **Financial Assistance For Client's Costs**
[ ] **Second-Tier Subward Costs**
[ ] **Audit Costs**
[ ] **Indirect Costs**
[ ] **Other Operating Costs**

Budget Narrative Form

Narrative Questions/Responses

How the proposed budget supports the objectives and activities.

The Los Angeles Police Department will utilize the CQ26 program funds to support overtime and fringe benefit personnel costs in both the Forensic Science Division (FSD) and Technical Investigation Division (TID). The overtime funds will improve the quality and timeliness of forensic science services through extended work hours and ensuring staff are compensated in cash instead of additional time off when working overtime.
a. FSD – Field and Firearm Operations Unit (FFO) to complete firearm-related analyses and the necessary review activities (including complex microscopic comparisons and timely NIBIN operations), general crime scene processing and bullet path analysis, and internal training activities.
b. TID - Latent Print Unit (L

How funds are allocated to minimize administrative costs and support direct services.

There are no administrative cost allocated. All overtime hours will be used for program activities.

How shared costs are allocated.

There are no shared cost allocated in the budget. The fringe benefit used included in the Personnel Cost is using the federally approved CAP Rate for the City of Los Angeles.

How Grant Subaward-funded staff duties and time commitments support the proposed objectives and activities.

The proposed budget for Personnel Costs will directly impact the proposed grant program as the overtime hours will be used for program activities.

The necessity for subcontracts and unusual costs.

The LAPD does not anticipate the need for subcontracts and unusual costs.

Need for mid-year salary range adjustments.

The LAPD does not anticipate any budget modification for mid-year salary range adjustment. Any salary adjustment will result to adjust the number of corresponding overtime hours, but will not change the budgeted amount for Personnel Cost.

Personnel Budget Category Form

Personnel Costs

Budget/Project Line-Item
Civilian Overtime

Description
NON-OPIOID RELATED
Overtime for forensic activities
a.FSD – Field and Firearm Operations Unit (FFO) to complete firearm-related analyses and the necessary review activities (including complex microscopic comparisons and timely NIBIN operations), general crime scene processing and bullet path analysis, and internal training activities.
b.TID - Latent Print Unit (LPU) and Electronics Unit to complete analysis needed for Part One crimes and prioritized and expedited cases.

[X] **Hourly** [ ] **Salary**

Pay per Hour	Number of Hours/Week	Number of Weeks	Hours of Full-Time Workweek
$117.35	34.50	28.00	40.00

Full-Time Equivalent in Hours	FTE	Salary Calculation Total
2,080	46.44%	$113,360

Does this position provide benefits? [X] Yes [ ] No

Benefits Percentage	Benefits Calculation
5.20 %	$5,895

Benefits Description
Federally approved CAP 4Fringe Benefits will be used

Calculation Total (Includes Benefits if provided)
$119,255

Fund Source Allocations

Funding Source Name	Fiscal Year	Type	Allocation	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2025 FSIA	2025	Federal	$119,255			$0	$119,255		
			$119,255	$0	$0	$0	$119,255		

Application Signatures Form

Assurances/Signatures

Proof of Authority/Governing Body Resolution

[X] This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

Upload Proof of Authority/Governing Body Resolution

LA Resolution 26-0716 for IC and CQ.pdf

Standard Certification of Compliance

[X] By checking this box, I certify the Subrecipient will comply with the requirements of the Standard Certification of Compliance. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

Program Standard Assurance Addendum

[X] The undersigned represents that he/she is authorized to enter into this Addendum for and on behalf of the Applicant/Subrecipient. Applicant/Subrecipient understands that failure to comply with this Addendum or any of the assurances may result in suspension, termination, reduction, or de-obligation of funding. Applicat/Subrecipient agrees to repay funds in the event there is a violation of grant assurances.

Grant Subaward Assurances

[X] By checking this box, I certify I have read all applicable Grant Subaward Assurances and the Subrecipient will comply with the requirements. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

California Public Records Act

[X] I understand the Grant Subaward applications are subject to the California Public Records Act, Government Code section 7920.000 et seq.

Additional information: Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

Upload California Public Records Act Exemption

Authorized Agent

Name:	Jim McDonnell	**Title:**	Chief of Police
Signature:	Jim McDonnell	**Date:**	06/30/2026

Grant Subaward Assurances Form

Applicable Grant Subaward Assurances

This document is a binding affirmation that the Subrecipient will comply with the assurances required by the federal program/fund source.

Assurance	Acknowledgement
Federal Fund Grant Subaward Assurances - 2025 FSIA.pdf	[X]
Program Standard Assurance Addendum	[X]
Standard Certification of Compliance	[X]

Subrecipients expending $1,000,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

[X] Subrecipient expends $1,000,000 or more in federal funds annually.

[ ] Subrecipient does not expend $1,000,000 or more in federal funds annually.

Federal Funding Accounting and Transparency Act (FFATA)

In the preceding year, did the Subrecipient receive:

Has the Subrecipient received $30,000,000 or more in federal funds in the preceding fiscal years? [X] Yes [ ] No

Does the amount of federal funds received, equal 80% or more of the Subrecipient's annual gross revenue? [ ] Yes [X] No

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Program Standard Assurances Addendum

As the duly authorized representative of the Applicant/Subrecipient, I hereby certify that the Applicant/Subrecipient, and any of its second-tier subrecipients or representatives, will comply with all applicable local, state, and federal statutes, including but not limited to the following state and federal statutes prohibiting hate-based conduct:

(a) California Penal Code section 422.6(a);
(b) California Penal Code section 404.6;
(c) California Penal Code section 422(a);
(d) California Civil Code section 52.1;
(e) 18 U.S.C. § 249;
(f) 42 U.S.C. § 3631;
(g) 18 U.S.C. § 247; and
(h) 18 U.S.C. § 241, 245.

Additionally, Applicant/Subrecipient will not engage, and certifies that it will take steps to ensure that its second-tier subrecipients and representatives do not engage, in conduct contrary to the purposes of the grant program and/or that threatens the safety and security of Californians, including, but not limited to, acts of violence or unlawful intimidation on the basis of race, gender, religion, national origin, sexual orientation, or other protected classifications. Prohibited conduct includes, but is not limited to, violation of the federal and state laws identified herein.

The undersigned represents that he/she is authorized to enter into this Addendum for and on behalf of the Applicant/Subrecipient. Applicant/Subrecipient understands that failure to comply with this Addendum or any of the assurances may result in suspension, termination, reduction, or de-obligation of funding. Applicant/Subrecipient agrees to repay funds in the event there is a violation of grant assurances.

Initials _____

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Standard Assurances of Compliance

I hereby certify that the Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. **Civil Rights Compliance – SRH Section 2.020**
The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

II. **Equal Employment Opportunity – SRH Section 2.025**
The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.

III. **Drug-Free Workplace Act of 1990 – SRH Section 2.030**
The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

IV. **Lobbying – SRH Sections 2.040 and 4.105**
The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

Federal Fund Grant Subaward Assurances
Paul Coverdell Forensic Science Improvement Formula Grants Program – 2025 FSIA

Subrecipients agree to adhere to the following and ensure these assurances are passed down to Second-Tier Subrecipients.

1. **Compliance with General Appropriations-Law Restrictions on the Use of Federal Funds**

   Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at https://ojp.gov/funding/Explore/FY25AppropriationsRestrictions.htm, and are incorporated by reference here.

   Should a question arise as to whether a particular use of federal funds by a Subrecipient (or any Second-Tier Subrecipient) would or might fall within the scope of an appropriations-law restriction, Subrecipients are to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

2. **Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 38**

   Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 38.

   Among other things, 28 C.F.R. Part 38 states that Subrecipients (and any Second-Tier Subrecipients) may not use direct Federal financial assistance from the Department of Justice to support or engage in any explicitly religious activities except when consistent with the Establishment Clause of the First Amendment to the U.S. Constitution and any other applicable requirements. An organization receiving Federal financial assistance also may not, in providing services funded by the Department of Justice or in outreach activities related to such services, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to Subrecipient organizations (and any Second-Tier Subrecipient organizations) that engage in or conduct explicitly religious activities, as

well as rules and requirements that pertain to Subrecipients (and any Second-Tier Subrecipients) that are faith-based or religious organizations. In addition, Part 38 states that a faith-based organization that participates in in a Department of Justice funded program retains its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law.

Subrecipients (and any Second-Tier Subrecipients) that provide social services under this Grant Subaward must give written notice to beneficiaries and prospective beneficiaries prior to the provision of services (if practicable) which shall include language substantially similar to the language in 28 CFR Part 38, Appendix C, sections (1) through (4). A sample written notice may be found at https://www.ojp.gov/program/civil-rights-office/partnerships-faith-based-and-other-neighborhood-organizations.

In certain instances, a faith-based or religious organization may be able to take religion into account when making hiring decisions, provided it satisfies certain requirements. For more information, see "Nondiscrimination provisions and the Religious Freedom Restoration Act," accessible at https://www.ojp.gov/funding/explore/legaloverview2025/civilrightsrequirements.

3. **Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (including reporting requirements and OJP authority to terminate Grant Subaward)**

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients (and any Second-Tier Subrecipients), or individuals defined (for purposes of this assurance) as "employees" of Subrecipients (and any Second-Tier Subrecipients).

The details of the Subrecipient's (and any Second-Tier Subrecipient's) obligations related to prohibited conduct related to trafficking in persons are posted on the OJP website at https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm

(Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

4. All Grant Subawards must have Specific Federal Authorization

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements for authorization of any Grant Subaward. This assurance applies to agreements that, for purposes of federal grants administrative requirements, OJP considers a "Grant Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP website at https://ojp.gov/funding/Explore/SubawardAuthorization.htm (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

5. Specific Post-Award Approval Required to Use a Noncompetitive Approach in any Procurement Contract that would Exceed the Simplified Acquisition Threshold

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold, as set forth in the Federal Acquisition Regulations (FAR). See the definition of simplified acquisition threshold in the FAR at 48 CFR part 2, subpart 2.1. This condition applies to agreements that, for purposes of federal grants administrative requirements, OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP website at https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed Simplified Acquisition Threshold)), and are incorporated by reference here.

6. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements"), including, without limitation, the provisions regarding termination in 2 C.F.R. 200.340, apply to this Grant Subaward.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at https://ojp.gov/funding/Part200UniformRequirements.htm.

Record retention and access: Records pertinent to the Grant Subaward that the Subrecipient (and any Second-Tier Subrecipients) must be retained for a period of seven years after the Subrecipient makes final payments and all other pending matters are closed, unless a different retention period applies. Subrecipients (and any Second-Tier Subrecipients) must provide access to performance measurement information, financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that a Grant Subaward-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the Subrecipient is to contact Cal OES promptly for clarification.

7. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

Subrecipients (and any Second-Tier Subrecipients) must promptly refer to Cal OES any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this Grant Subaward:

- Submitted a claim that violates the False Claims Act; or
- Committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this Grant Subaward should be reported Cal OES. Additional information is available from the DOJ OIG website at https://oig.justice.gov/hotline.

8. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

9. Requirement for Data on Performance and Effectiveness under the Award

Subrecipients (and any Second-Tier Subrecipients) must collect and maintain data that measure the performance and effectiveness of work under this Grant Subaward. Subrecipients (and any Second-Tier Subrecipients) must provide data (within the required timeframes) specified by OJP, Cal OES, and other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

10. Compliance with DOJ Grants Financial Guide

Subrecipients (and any Second-Tier Subrecipients) must comply with all DOJ Grants Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at https://ojp.gov/financialguide/DOJ/index.htm, including any updated version that may be posted during the period of performance.

11. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 CFR Part 42

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 CFR Part 42, specifically including 28 C.F.R. § 42.106(d), 28 C.F.R. § 42.405(c), and 28 C.F.R. § 42.505(f), which contain notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

12. Determination of Suitability to Interact with Participating Minors

This assurance applies to the Grant Subaward when some or all of the activities to be carried out under the Grant Subaward (whether by the Subrecipients, or Second-Tier Subrecipients) is to benefit a set of individuals under 18 years of age.

Subrecipients (and any Second-Tier Subrecipients) must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP website at https://ojp.gov/funding/Explore/Interact-Minors.htm (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

13. Employment Eligibility Verification for Hiring under the Grant Subaward

a. Subrecipients (and any Second-Tier Subrecipients) must:

1) Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with Grant Subaward funds, Subrecipients (and any Second-Tier Subrecipients) properly verify the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

2) Notify all persons associated with Subrecipients (or any Second-Tier Subrecipients) who are or will be involved in activities under this Grant Subaward of both:

a) This Grant Subaward requirement for verification of employment eligibility, and

b) The associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

3) Provide training (to the extent necessary) to those persons required by this assurance to be notified of the Grant Subaward requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

4) As part of the recordkeeping for the Grant Subaward (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this Grant Subaward assurance in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

b. Monitoring

Subrecipients' monitoring responsibilities include monitoring Second-Tier Subrecipients' compliance with this assurance.

c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, Grant Subaward funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this assurance.

d. Rules of construction

1) Staff involved in the hiring process

For purposes of this assurance, persons "who are or will be involved in activities under this Grant Subaward" specifically includes (without limitation) any and all Subrecipient officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with Grant Subaward funds.

2) Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this assurance regarding verification of employment eligibility, Subrecipients (and any Second-Tier Subrecipients) may choose to participate in, and use, E-Verify (https://www.e-verify.gov/) provided an appropriate person authorized to act on behalf of the Subrecipient (and any Second-Tier Subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with Grant Subaward funds.

3) "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

4) Nothing in this assurance shall be understood to authorize or require Subrecipients (and any Second-Tier Subrecipients), or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

5) Nothing in this assurance, including in paragraph d.2., shall be understood to relieve Subrecipients (and any Second-Tier Subrecipients) or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (https://www.e-verify.gov/).

Questions about the meaning or scope of this assurance should be directed to Cal OES, before Grant Subaward acceptance.

14. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages Subrecipients (and any Second-Tier Subrecipients) to adopt and enforce policies banning employees from text messaging while driving

any vehicle during the course of performing work funded by this Grant Subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

15. Restrictions and Certification Regarding Non-Disclosure Agreements and Related Matters

No Subrecipients (or any Second-Tier Subrecipients) under this Grant Subaward, or entity that receives a procurement contract or subcontract with any funds under this Grant Subaward, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this Grant Subaward, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients):

   1) Represent that they neither require, nor have required, internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

   2) Certify that, if they learn, or are notified, that they have, or have been, requiring their employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

b. If Subrecipients are authorized under this award to make Second-Tier Subawards, procurement contracts, or both:

1) Subrecipients represent that:

a) No other entity (whether through a Second-Tier Subaward, procurement contract, or subcontract under a procurement contract) that they pass funds to either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b) Appropriate inquiry has been made, or otherwise Subrecipients have an adequate factual basis, to support this representation; and

2) If learned or notified that any Second-Tier Subrecipient, contractor, or subcontractor entity that receives funds under this Grant Subaward is, or has been, requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds to or by that entity, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

16. OJP Training Guiding Principles

Subrecipients (and any Second-Tier Subrecipients) understand and agree that any training or training materials developed or delivered with funding under this Grant Subaward must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees available at https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees.

17. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

Subrecipients (and any Second-Tier Subrecipients) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Subrecipients (and any Second-Tier Subrecipients) also must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this Grant Subaward, the Subrecipient is to contact the Cal OES for guidance.

18. Potential Imposition of Additional Requirements

Subrecipients (and any Second-Tier Subrecipients) agree to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this Grant Subaward, if Subrecipients are designated as "high-risk" for purposes of the DOJ high-risk grantee list.

19. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information

Subrecipients (and any Second-Tier Subrecipients) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if they:

- Create, collect, use, process, store, maintain, disseminate, disclose, or dispose of "Personally Identifiable Information (PII)" (2 C.F.R. 200.1) within the scope of an OJP grant-funded program or activity, or

- Use or operate a "Federal information system" (OMB Circular A-130).

Subrecipients (and any Second-Tier Subrecipients) must have breach procedures that must include a requirement to report actual or imminent breach of PII to Cal OES no later than 12 hours after an occurrence of an actual breach, or the detection of an imminent breach.

20. Requirements Related to System for Award Management and Universal Identifier Requirements

Subrecipients (and any Second-Tier Subrecipients) must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at https://www.sam.gov/. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

Subrecipients also must comply with applicable restrictions for Second-Tier Subawards, including restrictions on Grant Subawards to entities that do not acquire and provide (to Subrecipients) the unique entity identifier required for SAM registration.

The details of the Subrecipients' obligations related to SAM and to unique entity identifiers are posted on the OJP website at https://ojp.gov/funding/Explore/SAM.htm. (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This assurance does not apply to a Grant Subaward to an individual who received the Grant Subaward as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

21. Restrictions on "Lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by Subrecipients (or any Second-Tier Subrecipients, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the Subrecipients (or any Second-Tier Subrecipients at any tier, to pay any person to influence (or attempt to influence) a federal

agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a Subrecipient (or any Second-Tier Subrecipient) would or might fall within the scope of these prohibitions, the Subrecipient is to contact Cal OES for guidance, and may not proceed without the express prior written approval of Cal OES.

22. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 54

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "educational programs."

Among other items, 28 C.F.R. § 54.140 contains notice requirements that covered Subrecipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

23. Generally Accepted Laboratory Practices

Subrecipients (and any Second-Tier Subrecipients) shall ensure that any forensic laboratory, forensic laboratory system, medical examiner's office, or coroner's office that will receive any portion of the award uses generally accepted laboratory practices and procedures as established by accrediting organizations or appropriate certifying bodies.

24. External Investigations

Subrecipients (and any Second-Tier Subrecipients) shall ensure that requirements associated with 34 U.S.C. 10562(4) (which relate to processes in place to conduct independent external investigations into allegations of serious negligence or misconduct by employees or contractors) are satisfied with respect to any forensic laboratory system, medical examiner's office, coroner's office, law enforcement storage facility, or medical facility in the State that will receive a portion of the Grant Subaward.

25. Forensic Laboratory or Forensic Laboratory System Accreditation

Subrecipients (and any Second-Tier Subrecipients) shall ensure that any forensic laboratory or forensic laboratory system (not including any medical examiner's office or coroner's office) that will receive any portion of the award either is accredited, or will use a portion of this award to prepare and apply for accreditation by not more than two years from the award date of this award.

Additionally, with respect to accreditation, the Subrecipient (and any Second-Tier Subrecipients) shall ensure that for any Grant Subaward it makes under this award, it will require in a legally-binding and enforceable writing, such as the Grant Subaward documentation (for example, Grant Subaward terms and conditions), that its Subrecipient:

- If accredited, must continue to demonstrate such accreditation as a condition of receiving or using the Grant Subaward funds; or,
- If not accredited, must use the Grant Subaward funds to prepare and apply for accreditation.

The Coverdell statute (see 34 U.S.C. 10562(2)) and the Paul Coverdell Forensic Science Improvement Grants Program Notice of Funding Opportunity (NOFO) state certain requirements and guidance associated with proper accreditation and regarding what BJA will consider to be acceptable documentation of accreditation. The Subrecipient is to contact the Cal OES Grants Analyst for clarification or guidance if it should have any question as to what constitutes proper accreditation for the purposes of the Coverdell Program. Grant Subaward funds may not be used under this Grant Subaward by a forensic laboratory or forensic laboratory system with accreditation (or by such laboratory to obtain accreditation) that BJA determines not to be consistent with the Coverdell law and the NOFO or to be otherwise deficient.

Subrecipients (and any Second-Tier Subrecipients) agree to notify Cal OES promptly upon any change in the accreditation status of any forensic science laboratory or forensic laboratory system that receives funding under this Grant Subaward.

26. Use of Funds; No Research

Funds provided under this Grant Subaward shall be used only for the purposes and types of expenses set forth in the Notice of Funding

Opportunity (NOFO). Funds shall not be used for general law enforcement functions or non-forensic investigatory functions and shall not be used for research or statistical projects or activities. Use of Grant Subaward funds for construction of new facilities is restricted by statute. Any questions concerning this provision should be directed to the Cal OES Grants Analyst prior to incurring the expense or commencing the activity in question.

27. Compliance with the Government Performance and Results Act (Pub. L. No. 103-62) and the GPRA Modernization Act of 2010 (Pub. L. No. 111-352)

To ensure compliance with the Government Performance and Results Act (Pub. L. No. 103-62) and the GPRA Modernization Act of 2010 (Pub. L. No. 111-352), program performance under this Grant Subaward is measured by the following:

- Percent reduction in the average number of days from the submission of a sample to a forensic science laboratory to the delivery of test results to a requesting office or agency (calculated by reporting the average number of days to process a sample at the beginning of the grant period versus the average number of days to process a sample at the end of the grant period);

- Percent reduction in the number of backlogged forensic cases (calculated by reporting the number of backlogged forensic cases at the beginning of the grant period versus the number of backlogged forensic cases at the end of grant period), if applicable to the Grant Subaward; and

- The number of forensic science or medical examiner/coroner's office personnel who completed appropriate training or educational opportunities with these Coverdell funds, if applicable to the Grant Subaward.

Subrecipients (and any Second-Tier Subrecipients) are required to collect and report data relevant to these measures.

28. Supplanting

Subrecipients (and any Second-Tier Subrecipients) agree that federal funds under this Grant Subaward will be used to supplement but not supplant state or local government funds.

29. Gross Income

Subrecipients (and any Second-Tier Subrecipients) understand and agree that gross income (revenues) from fees charged for forensic science or medical examiner services (i.e. DNA testing services, medical examiner services, etc.) constitutes program income (in whole or in part), and that program income must be determined, used, and documented in accordance with the provisions of 2 CFR 200.307, including as applied in the Department of Justice (DOJ) Grants Financial Guide, as it may be revised from time to time. Subrecipients (and any Second-Tier Subrecipients) further understand and agree that both program income earned during the Grant Subaward performance period and expenditures of such program income must be reported to Cal OES and are subject to monitoring.

Subrecipients (and any Second-Tier Subrecipients) understand and agree that program income earned during the Grant Subaward performance period may be expended only for permissible uses of funds specifically identified in the Non-Competitive Funding Opportunity for the Paul Coverdell Forensic Science Improvement Grants Program. The Subrecipient further understands and agrees that program income earned during the Grant Subaward performance period may not be used to supplant State or local government funds, but instead may be used only to increase the amount of funds that would, in the absence of Federal funds or program income, be available from State or local government sources for the permissible uses of funds listed in the Non-Competitive Funding Opportunity.

Subrecipients (and any Second-Tier Subrecipients) understand and agree that program income that is earned during the final one hundred twenty (120) days of the Grant Subaward Performance Period may, if appropriate, be obligated (as well as expended) for permissible uses during the one hundred twenty-day (120-day) period following the end of the Grant Subaward performance period. The Subrecipient further understands and agrees that any program income earned during the Grant Subaward performance period that is not obligated and expended within one hundred twenty (120) days of the end of the Grant Subaward performance period must be returned to Cal OES.

30. Forensic Science or Medical Examiner Services Fees

Subrecipients (and any Second-Tier Subrecipients) understand and agree that, throughout the Grant Subaward performance period, it must promptly notify Cal OES if it either starts or stops charging fees for forensic science or medical examiner services, or if it revises its method of allocating fees received for such services to program income. Notice must be provided in writing to the Cal OES Grants Analyst within fifteen business days of implementation of the change.

31. Allegations of Serious Negligence or Misconduct

Subrecipients (and any Second-Tier Subrecipients) acknowledge that, as stated in the Notice of Funding Opportunity (NOFO) for the Paul Coverdell Forensic Science Improvement Grants Program, BJA assumes that Subrecipients (and Second-Tier Subrecipients) of Coverdell funds will make use of the process referenced in their certification as to external investigations and will refer allegations of serious negligence or misconduct substantially affecting the integrity of forensic results to government entities with an appropriate process in place to conduct independent external investigations, such as the government entity (or entities) identified in the grant application. The Subrecipient shall submit the following information as part of its final report:

- The number and nature of any allegations of serious negligence or misconduct substantially affecting the integrity of forensic results received during the Grant Subaward;
- Information on the referrals of such allegations (e.g., the government entity or entities to which referred, the date of referral);
- The outcome of such referrals (if known as of the date of the report); and
- If any such allegations were not referred, the reason(s) for the non-referral.

Should the project period for this award be extended, the Subrecipient shall submit the above information as to subsequent twelve-month periods every twelve months thereafter (as part of a semi-annual progress report) until the close of the Grant Subaward, at which point the Subrecipient shall submit the required information as to any period not covered by prior reports as part of its final report. The Subrecipient understands and agrees

that funds may be withheld (including funds under future awards), or other related requirements may be imposed, if the required information is not submitted on a timely basis.

32. Published Written and Web-Based Materials

Any publication (e.g., curricula, training materials, publications, reports, videos, or any other written, web-based, or audio-visual, or other materials) funded in whole or in part under this Grant Subaward, (with the exception of press releases, websites, and mobile applications), shall contain the following statement: "This project was supported by Grant No. 15PBJA-25-GG-02152-COVE awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice."

Any website or mobile application that is funded in whole or in part under this Grant Subaward must include the following statement where most practicable: "This website [or application] was supported by Grant No. 15PBJA-25-GG-02152-COVE awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this website [or application] (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible. The statement may also be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

Upon specific request, Subrecipients (and any Second-Tier Subrecipients) must submit to Cal OES for review and approval (or, for Subrecipients that are institutions of higher education, review and comment) any publication or product developed under this Grant Subaward at least 15 working days prior to the targeted dissemination date.

The current edition of the DOJ Grants Financial Guide provides additional guidance on allowable printing and publication activities.

33. Grant Monitoring Guidelines, Protocols, and Procedures

Subrecipients (and any Second-Tier Subrecipients) agree to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and Office of Chief Financial Officers (OCFO) on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The Subrecipient (and any Second-Tier Subrecipients) agrees to provide to Cal OES all documentation necessary to complete monitoring tasks, including documentation related to any Grant Subawards made under this award. Further, the Subrecipient (and any Second-Tier Subrecipients) agrees to abide by reasonable deadlines set by Cal OES for providing the requested documents. Failure to cooperate with Cal OES grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

34. Information and/or Data Requests

Subrecipients (and any Second-Tier Subrecipients) agree to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

35. Uploading DNA Profiles to Combined DNA Index System (CODIS)

Subrecipients (and any Second-Tier Subrecipients) agree to upload eligible DNA profiles to Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS if award funds are used for DNA testing of evidentiary materials. With the exception of Forensic Genetic Genealogy, no profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS. Booking agencies should work with their state CODIS agency to ensure all requirements are met for participation in Rapid DNA (see National Rapid DNA Booking Operational Procedures Manual).

36. Use of Funds for Forensic Genealogy Testing

Subrecipients (and any Second-Tier Subrecipients) agree to adhere to the United States Department of Justice Interim Policy Forensic Genealogical DNA Analysis and Searching (https://www.justice.gov/olp/page/file/1204386/download), and must collect and report the metrics identified in Section IX of that document to Cal OES when utilizing award funds for forensic genealogy testing.

37. Unmanned Aircraft Systems

No funds may be used for Unmanned Aircraft Systems (UAS) except with express prior approval from Cal OES. To request approval, Subrecipients must submit to Cal OES a written certification that:

- Certifies that only UAS verified by the Defense Contract Monitoring Agency's "Blue UAS Cleared List" or any successor list (available at https://bluelist.appsplatformportals.us/) as not manufactured by a "covered foreign entity" may be purchased or operated under the federal award and, further, that no modifications or additional accessories may be introduced to the UAS funded by the Grant Subaward. The purchased UAS may not be used to process, store, or transmit Federal information.

- Subrecipients (and any Second-Tier Subrecipients) must assure that it has sufficient policies and procedures regarding privacy, civil liberties, and information technology cybersecurity related to the operation of the UAS.

- Finally, Subrecipients (and any Second-Tier Subrecipients) may be required to provide additional documentation to verify purchase and the related policies for the UAS.

Funds proposed for the purchase of UAS may be withheld, pending confirmation of compliance with the terms of this Grant Subaward.

Additional information and the required certification form may be found here: https://bja.ojp.gov/funding/uas.

38. Limit on Use of Grant Funds for Grantees' Employees' Salaries

With respect to this Grant Subaward, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of a Subrecipient (and any Second Tier Subrecipient) at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. Subrecipients (and any Second Tier Subrecipients) may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this Grant Subaward may be waived on an individual basis at the discretion of the Cal OES.

39. Subrecipient Integrity and Performance Matters

Subrecipients (and any Second-Tier Subrecipients) must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this Grant Subaward or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, Subrecipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of Subrecipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP website at https://ojp.gov/funding/FAPIIS.htm (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

40. Compliance with National Environmental Policy Act and Related Statutes

Upon request, Subrecipients (and any Second-Tier Subrecipients) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental requirements in the use of these Grant Subaward funds.

Accordingly, if any of the following activities will be funded by the Grant Subaward, Subrecipients (and any Second-Tier Subrecipients) agree to follow BJA instructions regarding NEPA compliance.

The activities covered by this condition are:

a. New construction;

b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;

c. A renovation, lease, or any proposed use of a building or facility that will either

    1) Result in a change in its basic prior use or

    2) Significantly change its size;

d. Implementation of a new program involving the use of chemicals other than chemicals that are

    1) Purchased as an incidental component of a funded activity and

    2) Traditionally used, for example, in office, household, recreational, or education environments;

e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories; and

f. Any extraordinary or unusual project with potential to have a significant environmental impact.

Subrecipients (and any Second-Tier Subrecipients) understand and agree that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA.

2025 Paul Coverdell Forensic Science Improvement Formula Grants Program	
Assistance Listing Number and Title	16.742 - Paul Coverdell Forensic Sciences Improvement Grant Program
2025 FSIA Award Description	The 2025 Paul Coverdell Forensic Sciences Improvement Grant allows qualifying forensic laboratories in California to improve their efficiency and effectiveness to provide forensic science services through the improvement of the quality and timeliness of forensic services, the reduction of the number of backlogged cases, the facilitation of accreditation of forensic laboratories, and the addressing of emerging forensic science issues. Funds awarded through this grant will allow California's local forensic science laboratories, medical examiners' offices, and coroners' offices to continue to provide support to law enforcement and prosecutorial agencies throughout the state. California's Coverdell Program allows qualified forensic laboratories the flexibility to use a combination of any or all of the program objectives to meet the overall state goals and federal intent of the program. Each California crime laboratory, medical examiners' office, and coroners' office is unique. Cal OES will utilize the 2025 Paul Coverdell Forensic Sciences Improvement Grant funding to acquire and maintain accreditation for crime labs, reduce backlogs, and improve the quality and timeliness of forensic science services throughout the state.