REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: October 9, 2026

CAO File No. 0220-05291-1882
Council File No.
Council District: All

To: City Council

From: Matthew W. Szabo, City Administrative Officer for

Subject: **REQUEST APPROVAL OF A NEW DIRECTOR OF THE MUNICIPAL IMPROVEMENT CORPORATION OF LOS ANGELES (MICLA) BOARD OF DIRECTORS**

RECOMMENDATION

That the City Council:

ADOPT the Authorizing Resolution (Attachment A), approving Ms. Aurora Abracia as a new Director of the Municipal Improvement Corporation of Los Angeles (MICLA) to fill an existing vacancy of the Board of Directors of MICLA, and approving and authorizing any actions with respect thereto.

SUMMARY

The City Administrative Officer (CAO) requests approval of a new director, Ms. Aurora Abracia, to fill a vacant position on the MICLA Board. MICLA is governed by a five-member Board of Directors, whose initial directors were appointed by the Mayor in 1984. Appointments to fill subsequent vacancies are nominated by the MICLA Board, subject to City Council approval. The MICLA Board currently has one vacant position following the resignation of Mr. Paul Smith on June 11, 2026, a Director since December 2, 2020 (C.F. 20-1458).

Pursuant to the Bylaws of MICLA, the City Council has within forty-five (45) days of receipt by the City Clerk, to approve the director. If the City Council takes no action within the forty-five (45) day period, such director shall be deemed approved. This Office requests the City Council's affirmative approval of the new director by adopting the Authorizing Resolution instead of waiting the 45 days for the deemed approval.

Background

MICLA is a nonprofit public benefit corporation duly organized and existing under the laws of the State of California (Title 1, Division 2, Part 2 of the California Corporations Code) for the purpose of providing financial assistance to the City by financing, acquiring, constructing, improving, leasing and developing certain equipment and property for the benefit of the public. MICLA was

formed at the request of the City in 1984. MICLA plays no active role in the procurement of funds, but must review and approve the resolutions proposed by the City for lease revenue financings. MICLA directors do not receive compensation.

At its special meeting held on September 2, 2026, the MICLA Board nominated Ms. Aurora Abracia as a new director of the Board to fill an existing vacancy. Ms. Abracia's term will begin upon City Council approval of her nomination and end four years from that date. Ms. Abracia served as Chief Administrative Analyst for the City of Los Angeles, Office of the CAO, from 2001 until her retirement in 2021. Over a more than 40-year City career, she held multiple roles with the CAO and Community Development Department, developing extensive expertise in municipal budgeting, economic and community development, housing, and grants administration. Ms. Abracia managed staff and the CAO's Office of Economic Analysis, advised on major City initiatives, and supported the creation of several City departments. Earlier in her career, she assisted with the issuance of tax-exempt municipal housing revenue bonds, including bond management team selection and coordination with developers and City departments, demonstrating substantial experience in municipal finance and complex governmental operations. Ms. Abracia's resume is included as Attachment B.

ATTACHMENTS:

Attachment A – Resolution Approving Aurora Abracia as A New Director of MICLA

Attachment B – Aurora Abracia's Resume

MWS:DC:09270036

Attachment A

Resolution Approving Aurora Abracia as
A New Director of MICLA

RESOLUTION OF THE COUNCIL OF THE CITY OF LOS ANGELES APPROVING AURORA ABRACIA AS A NEW DIRECTOR OF THE MUNICIPAL IMPROVEMENT CORPORATION OF LOS ANGELES TO FILL A VACANCY ON THE BOARD OF DIRECTORS OF THE MUNICIPAL IMPROVEMENT CORPORATION OF LOS ANGELES, AND APPROVING AND AUTHORIZING ANY ACTIONS WITH RESPECT THERETO

WHEREAS, the Amended and Restated Bylaws ("the "Bylaws") of the Municipal Improvement Corporation of Los Angeles ("MICLA") provide that if there is a vacancy on the Board of Directors of MICLA (the "MICLA Board"), the MICLA Board may fill such vacancy by electing an additional director as soon as practicable after the vacancy occurs by a majority vote of the MICLA Board at an Annual Meeting (capitalized undefined terms used herein have the meanings ascribed to them in the Bylaws), regular meeting or special meeting;

WHEREAS, following the resignation of Paul Smith from the MICLA Board on June 11, 2026, there existed a vacancy on the MICLA Board;

WHEREAS, Aurora Abracia was elected to fill such vacancy as a new Director on the MICLA Board by the MICLA Board at a Special Meeting held on September 2, 2026, subject to approval of the City Council (the "City Council") of the City of Los Angeles (the "City") as set forth herein;

WHEREAS, the MICLA Bylaws provide that no Director (other than the Directors who were on the initial MICLA Board) elected or appointed shall be deemed to be qualified to be a Director if the name of such Director is not either: (i) approved by a majority of the City Council within forty-five (45) days after the receipt by the City Clerk on behalf of the City Council of the name of such Director or, (ii) if, however, a majority of the City Council takes no action within such forty-five (45) day period to approve or not approve such Director, such Director shall be deemed approved by the City Council effective on the close of business on the last day of such forty-five (45) day period;

WHEREAS, the City Administrative Officer ("CAO") has requested that the City Council approve the election of Aurora Abracia as a new Director on the MICLA Board effective on the date of approval of this Resolution rather than transmitting notice to the City Clerk and waiting an additional 45 days after notice is provided as discussed above; and

WHEREAS, all acts, conditions and things required by the Constitution of the State of California, the laws of the State of California and the Charter of the City to exist, to have happened and to have been performed precedent to the adoption of this Resolution and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner (or, as applicable, will happen and be performed in regular due time, form and manner) as required by law, and the City is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LOS ANGELES, as follows:

Section 1. Aurora Abracia is hereby approved as a new Director of the MICLA Board to fill the vacancy on the MICLA Board for a term of four years from the date of adoption of this Resolution.

Section 2. The CAO, any Assistant City Administrative Officer or any of their designees (each, an "Authorized Representative") are each hereby authorized and directed, for and on behalf of the City, to execute and deliver any and all documents or certificates, and to take or cause to be taken any and all actions necessary, appropriate or desirable to carry out the transactions contemplated by this Resolution, all upon such terms as shall be satisfactory to such Authorized Representative.

Section 3. This Resolution shall take effect from and upon its adoption.

Attachment B
Aurora Abracia's Resume

Aurora Abracia

PROFESSIONAL SUMMARY

I am a dedicated professional who is motivated to use my extensive analytical and management experience to support excellence in municipal governance. My background includes oversight of administrative functions and implementation of major economic, housing and community development initiatives impacting diverse communities within the City of Los Angeles.

EXPERIENCE

Chief Administrative Analyst (Retired) 2001 - 2021
City Administrative Officer, City of Los Angeles

- Managed and mentored a staff of 8 - 10 employees engaged in budget development, contract analysis, administrative and department liaison, and report preparation and presentation to the Mayor and Council
- Advised on and facilitated various major initiatives, including the Los Angeles Justice Fund, housing and community development grant issues, Community Development Block Grant management and review, Development Reform and Homeless Strategies
- Managed the City Administrative Officer's Office of Economic Analysis
- Analyzed and reported on various economic development projects throughout the City and participated in the dissolution of the Los Angeles Community Development Bank
- Worked closely with the Community Redevelopment Agency before and during its dissolution and distribution of assets to the City of Los Angeles
- Facilitated the creation of four new departments (Economic and Workforce Development, Community Investment for Families, Cannabis Regulation, Civil+Human Rights and Equity) and helped manage the reallocation of Police funds for disadvantaged communities
- Managed the Film Liaison Analyst and the City's contract with FilmLA, in support and encouragement of motion picture, television, commercial and digital production in Los Angeles

Senior Administrative Analyst 1995 - 2001
City Administrative Officer, City of Los Angeles

- Lead Budget Analyst to the Los Angeles World Airports, assisting the department on various aspects related to management and operations at Los Angeles International Airport and Van Nuys Airport, the construction and opening of a new international terminal at Ontario International Airport and concessionaire review and selection for the Tom Bradley International Terminal at LAX
- Coordinated and managed the work of an Assistant Budget Analyst, providing oversight and guidance in the performance of assigned work
- Managed the independent consultant contract related to an Industrial, Economic and Administrative Survey of the Los Angeles World Airports
- Budget Analyst to the Department of General Services, performing administrative, budgetary and program analysis, and preparing reports to the Mayor and Council

Senior Management Analyst 1992 - 1995
City Administrative Officer, City of Los Angeles

- Managed the City's disaster reimbursement claims with FEMA and CalOES for six federally declared disasters, requiring the coordination and timely cooperation of impacted City departments in order to maximize City cost reimbursement and expedite disaster recovery efforts

Senior Management Analyst 1990 - 1992
Community Development Department, City of Los Angeles

- Supervised a staff of seven employees in the Industrial and Commercial Development Division, managing the Small Business Loan Program and Family Child Care Training Program, and supporting the Small Business Entrepreneurial Training Program

Administrative Analyst 1985 - 1989
City Administrative Officer, City of Los Angeles

- Assistant Budget Analyst on the Police Department budget, performing budgetary, contract, and fee analysis, and report preparation and presentation to the Mayor and Council
- Analyzed proposed legislation and prepared recommended responses for submission by the City
- Assistant Budget Analyst on the Department of Public Works Bureau of Sanitation budget and the Capital Improvement Expenditure Program – Physical Plant budget
- Budget Analyst to the Board of Public Works, performing budgetary, contract and report preparation and presentation to the Mayor and Council

Management Assistant/Grants Management Specialist 1981 - 1985
Community Development Department, City of Los Angeles

- Assisted senior staff in the issuance of tax-exempt municipal housing revenue bonds for the development of multifamily and single family housing in the City
- Participated in the selection of bond management team members
- Provided assistance to prospective developers, tenants and home buyers and coordinated with other City departments involved in the bond issuance process

Clerk Typist 1980 - 1981
Community Development Department, City of Los Angeles

- Performed duties related to the Housing Division of the department while awaiting the Management Assistant Exam

EDUCATION

Masters of Public Administration
California State University, Dominguez Hills, Carson, CA

BA in Urban Studies
Loyola Marymount University, Los Angeles, CA

OTHER EXPERIENCE

City of Glendale Representative November 2024-present
Hollywood Burbank Airport – Part 150 Noise Study – Citizen's Advisory Committee