LAWA
LOS ANGELES WORLD AIRPORTS

Report to the
BOARD OF AIRPORT COMMISSIONERS
Meeting Date: 10/14/2026

Item No. 6

Approved by:	**Daniel Hughes** Deputy Executive Director Facilities Management Division	Danny Hughes
ITEM TYPE	☒ Award ☐ Amendment ☐ Appropriation ☐ Policy/Program ☐ Other	
SUBJECT	Request to adopt the following report and approve the award of a five-year contract with two one-year renewal options to A to Z Glass & Mirror, Inc. for glass and storefront systems and installation at Los Angeles International Airport and Van Nuys Airport, in an amount not-to-exceed $2,345,000.	

☒ Item REQUIRES City Council Approval. ☐ Item is subject only to STANDARD REVIEW by the City Council.

DISCUSSION

1. Background and Necessity of Requested Action

12-29-2021	**Outline Agreement #4600006418**	Award
Established a three-year contract with Woodbridge Glass, Inc. for the supply, installation, repair and maintenance of glass and storefront systems at Los Angeles International Airport (LAX) and Van Nuys Airport (VNY) for an amount not-to-exceed $150,000 per year, or $450,000 total. The contract expired on December 28, 2024.		
05-30-2023	**Resolution #27729** (OA #4600006418A)	First Amendment
Approved the First Amendment to Outline Agreement #4600006418 with Woodbridge Glass, Inc., increasing the contract's not-to-exceed amount by $450,000 for an updated not-to-exceed amount of $900,000.		
01-15-2026	**Emergency Purchase Order #4500352924**	Contract Gap
Issued an Emergency Purchase Order (EPO) to bridge the gap between the end of the previous contract and the issuance of a new contract for glass and storefront repairs. The amount of the EPO was $125,000, and it is currently active for any emergency glass repairs.		

The Los Angeles World Airports (LAWA) Facilities Management Division (FMD) is responsible for a wide range of glass installation, maintenance, and repair work to maintain safe, functional, and visually appropriate airport facilities. These services include the

purchase and installation of glass, mirrors, and storefront systems throughout LAWA buildings and terminals, as well as the repair of damaged or deteriorated glazing and sealing systems. Routine work includes sealing and reglazing windows to prevent water penetration and general repairs for breakage of windows, doors, and other related glass components.

Due to the high volume of passenger traffic, operational activity, and continuous use of airport facilities, glass systems are subject to frequent wear, damage, and failure. Breakage of windows and door glass often occurs from operational equipment impacts and general public use, while restroom mirrors experience deterioration from prolonged exposure to moisture, including oxidation, etching, and physical damage. These conditions require timely repair or replacement to maintain safety, cleanliness, and overall facility standards expected in a major international airport environment.

In addition, LAWA continues to expand and modernize its facilities, including the development of new terminals and upgrades, which will further increase the inventory of glass assets requiring ongoing maintenance and repair. As the size and complexity of LAWA's infrastructure grows, so does the need for a reliable and responsive glass services contract to support both routine maintenance and emergency repair needs.

Currently, LAWA does not have an active contract in place to perform these services. Since the expiration of the previous contract, FMD has been utilizing an EPO to substitute for the lack of an active contract. The absence of a dedicated glass services contract limits FMD's ability to respond promptly to breakages and other urgent issues, which may result in prolonged exposure to unsafe conditions. Unrepaired broken glass can pose significant safety hazards to passengers, tenants, and employees, increase liability risks, and negatively impact the operational continuity and appearance of airport facilities. Establishing a contract for these services is critical to ensuring timely response, maintaining regulatory compliance, and upholding safety and service standards across LAWA's facilities.

2. **Selection Process:** ☒ Competitive process. ☐ Other process. ☐ Not applicable.

On March 4, 2026, staff posted a Request for Bids on the Regional Alliance Marketplace for Procurement website and Euna Procurement portal for the purchasing of glass and storefront systems and installation. Bids were due on April 8, 2026, and two companies submitted bids. Upon review of the two bids, A to Z Glass & Mirror, Inc. was deemed to be the successful bidder based on evaluation criteria.

☒ Request to find that Charter Sec. 1022 is applicable to this action.

Staff found that there is insufficient City staff to perform the services supplied by the proposed contract. Therefore, staff determined that it is more feasible to secure the services of a contractor.

3. **Fiscal Impact:** ☐ None. ☐ Revenue generation. ☒ Cost/cost recovery. ☐ Other.

Costs incurred under this contract will be recovered through the terminal rates and charges, landing fees, and non-aeronautical revenues.

4. **Alternative Actions:** ☒ Alternatives considered. ☐ No alternatives considered.

Issue Another EPO	Staff considered relying on spot purchases or issuing additional EPOs to repair and install glass, mirrors, and storefront systems. While these methods may meet limited short-term needs, they do not ensure consistent pricing, reliable availability, or administrative efficiency. This approach is not sustainable for ongoing operational requirements and does not represent best value when compared to awarding a contract through a competitive procurement process.

APPROPRIATIONS

☐ Appropriation required. ☐ No appropriation required. ☒ Funding is available.

Funding is available in the Fiscal Year 2026-27 LAWA Operating Budget in Cost Center 1150063 – FMU Facilities & Technical Service, and VNY Cost Center 1400003 – Construction and Maintenance Services, Commitment Item 522 – Materials and Supplies. Funding for subsequent years will be requested as part of the annual budget process.

INCLUSIVITY & IMPACT

☐ Goals/requirements identified. ☒ No goals/requirements stipulated. ☐ N/A or other.

No inclusivity goals were identified for this contract; however, A to Z Glass & Mirror, Inc. is a certified Local Business Enterprise with the City of Los Angeles.

PROVISIONS

The Chief Executive Officer has approved this item.

The Board of Airport Commissioners is hereby requested to adopt staff's determination that the requested action is exempt from the California Environmental Quality Act (CEQA) pursuant to Article II, Section 2(f) and Article III, Class 1(2) of the Los Angeles City CEQA Guidelines.

The Board is hereby further requested to authorize the Chief Executive Officer, or designee, to execute the contract with A to Z Glass & Mirror, Inc. subject to approval by the Los Angeles City Council and approval as to form by the City Attorney.

Actions taken on this item by the Board of Airport Commissioners will become final pursuant to the provisions of Los Angeles City Charter Section 373.