

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: October 23, 2026

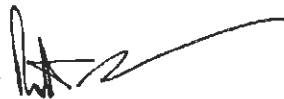
CAO File No. 0220 - 06442 - 0000

Council File No. C.F. 26-1485

Council District: All

To: The City Council

From: Matthew W. Szabo, City Administrative Officer



Reference: Motion, Harris-Dawson/McOsker relative to evaluating potential litigation options related to the Los Angeles Continuum of Care bidding process and other related matters.

Subject: **TRANSMITTAL OF THE PROPOSED CITY-COUNTY TERM SHEET – 10/23/2026**

Transmitted for your consideration is the Proposed City-County Term Sheet as of October 23, 2026, regarding the Los Angeles Continuum of Care and pursuant to the Harris-Dawson/McOsker motion (C.F. 26-1485). The Term Sheet includes sections on both Homeless Management Information System and the Coordinated Entry System.

Attachment

Homeless Management Information System (HMIS)

Data Access:

- City and County to establish a Data Use Agreement (DUA) prior to County taking HMIS lead, which will include, but not be limited to, the following:
 - City to have access to all data¹ related to PEH within the City.²
 - Processes to provide City access to HMIS and other relevant datasets for PEH within the City as needed via the County's data infrastructure including RMS, UHA, and LA HOP data and the deidentified underlying data used for the Best Practice Standards Care reporting requirements.
 - Establish how County will use City data in reporting, and how the City will be engaged when developing systemwide dashboards using City data.
 - City to have proportional representation on any body, working group, or other process making or recommending design, logic or other decisions on reporting that contains city data.
 - Continued application of the HMIS Access Policy established by the CoC Board, including access to write.
- County and City to use HSH/LAHSAs and LACAHSAs/LAHSAs DUAs as models/starting points for County-City DUA.

¹ As it relates to person level data on PEH within the City enrolled exclusively in non-City-funded programs: access would be limited to approved City staff; publication and distribution beyond approved City staff would be subject to policies and procedures modeled after the existing LAHSA/County DUA; use of any Personal Health Information that may be available in HMIS would be subject to requirements as outlined in a Business Associate Agreement (BAA).

² PEH within the City means any PEH with any documented Current Living Situation, program enrollment, or other geographic indicator in HMIS is within the boundaries of the City.

HMIS System Improvements:

- Increased City staff participation in Data Working Group established by County to oversee build out and any continual modification of the HMIS system including connecting HMIS to other county run data systems, like CHAMP; this includes approving related consultant or sub-consultant scopes of work. City to have access to test the system to validate accuracy and usability for City purposes.
- County to fund and provide regular training to City staff and City-funded service providers on HMIS input and reporting capabilities, as well as technical assistance to the City teams working in HMIS or using the Data Mart.
- County to fund and maintain modifications to the HMIS system based on reasonable requests by the City within alignment with established data governance.
- County to recommend to the CoC General Membership to formalize HMIS collaborative.

Coordinated Entry System (CES)

Management/Governance:

- County to contract with the City to manage the CES matching process for City-funded³ resources within the City, in accordance with the following:
 - All matching to be done in accordance with CES policies and guidelines.
 - Existing funder-based requirements for matching will be maintained.
 - All eligible PEH in the City shall have access to PSH in accordance with CES policies, regardless of program funding source.
 - The County shall maintain real time visibility into all aspects of the matching process and conduct ongoing monitoring to ensure compliance with established policies, length of time to complete matches, and funding and other requirements.
 - Contract shall include accountability measures and corrective actions should the City fail to perform consistent with CES Policies or other controlling requirements, which could include termination of the contract.
 - The County shall require coordination meetings with the City to review matching processes, performance data, policy compliance, and operational challenges.
 - Effective date of City management shall be no sooner than effective date of County assuming CES Management Entity role and infrastructure transfers.
- Within 60 days of County taking lead on CES, the County and City will jointly develop new recommendations to CES Policy Council (or other designated CES policy making body) to create clear prioritization for eligible City PEH for resources within the City.
- The County to ensure back-end systems supporting implementation of matching or client assessment (HMIS, RMS, UHA, Tableau dashboards) are operational and will institute changes effectively and immediately if flaws or failures are identified, or if required by policy changes.

³ City-funded: all PSH units (project-based or tenant-based) or other CES regulated resources within a project located in the City and supported by funding or financial resources administered by the City, inclusive of HACLA.

System Accountability:

- Establish an accountability structure to address failures in the matching process that outlines how to submit a grievance, the timeline for response, remedy and public transparency of requests.
- Commit to developing, in collaboration with the City, CES performance metrics that capture the role played by CES in achieving the Measure A Best Practice Standard of Care goals. This should include but is not limited to:
 - Comparison of the demographics and program connections of people matched vs those that initially occupied a building
 - Connection of matched and moved in participants to other parts of the system
 - Total number of available units and number of occupied units
- Requirement for County-administered permanent supportive housing resources, like FHSP and DMH housing resources, to increase transparency about who is connected to them and the process of matching.

Policy Setting:

- County to recommend to the CoC General Membership an update to the CoC Charter that changes CES Policy Council membership to include proportional representation for jurisdictions most impacted by homelessness and providing the greatest amount of housing resources, including dedicated seats for HACLA, LAHD, CAO and CID.
- County and City to jointly staff CES Policy Council and develop any revisions to CES Policy Council and matching policies.
- Matches to City-funded interim housing beds and TLS slots remain a separate function of the City outside of CES.